

**IFNA Minutes
Board of Directors -
Conference Call
July 9, 2026
7:00am – 9:00am EST**

The Mission of the International Family Nursing Association (IFNA) is to Transform Family Health by:

1. Serving as a unifying force and voice for family nursing globally;
2. Sharing knowledge, practices, and skills to enhance and nurture family nursing practice; and,
3. Providing family nursing leadership through education, research, scholarship, socialization and collegial exchange on all aspects of family nursing.

Core Values:

The International Family Nursing Association embraces a compassionate family focus on health, social justice, human dignity and respect for all.

Attendees: (Board Members n-11, Quorum n-6)	Petra Brysiewicz, Teresa Gutiérrez-Alemán, Debbie Sheppard-LeMoine, Maria do Céu Barbieri-Figueiredo, Kim Mooney-Doyle, Barbara Giambra, Lindsay Smith, Junko Honda, Rahel Naef, Mandie Foster Staff: Debbie Zaparoni
Unable to Attend:	Kristen Abbott-Anderson
Guests:	June Horowitz, Elisabeth Coyne (former board members to transition)
Minutes compiled by:	Debbie Zaparoni

Agenda Topic:	Welcome / Announcements (Petra Brysiewicz) Petra acknowledged and offered appreciation for the outgoing board members – June Horowitz, Elisabeth Coyne and Hans-Peter deRuiter. Hans was unable to attend this meeting, but we will continue the engagement with Hans and the Glenn Taylor Nursing Institute. There will be no doubt that all three will remain engaged, and be resources for this board if needed. Petra thanked June for her ongoing support during this first year as President. Petra thanked Elisabeth for providing excellent board minutes, despite the late nights for her in Australia. Petra offered special welcome to the new incoming board members Rahel Naef and Mandie Foster. The past and continuing board members provided brief introduction. Rahel and Mandie provided a brief introduction including their areas of interest and research focus. Debbie Z. added Kristen Abbott-Anderson could not attend this meeting, but has transitioned to Secretary position from a Director. Petra reminded board members of the “Friendly Reminders” that are always on the agenda, related to language, time zones/hemispheres, etc.
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Agenda Topic:	Approval of prior minutes (Petra Brysiewicz) (Attachment)
Motion to Approve	The May board minutes were reviewed. There were no changes. Debbie S-L made a motion to accept the minutes. Kim seconded. The minutes were approved. Rahel and Mandie abstained.

Agenda Topic:	Financial Report (Barbie Giambra) Attachment
Report	May / June Financials Barbie report the Income was \$2,125.00 (Membership). Expenses were \$6,803.91 (Primarily Management Fees).

	Monthly Loss for June of \$4,678.91. There was a small lump sum of money showing in the membership line. Debbie Z. explained that this was for those that participated in a focus group. Global Initiatives Funding was awarded to a group. The group facilitated focused groups as part of their project. Participants in the focus group were provided with a one year membership to IFNA. So basically, the group brought some of that funding back into IFNA. Barbie continued to report on the IFNA finances. Given the delicate state of IFNA's finances, we are continuing to look at ways to increase revenue for the association. Barbie encouraged transparency with/to the IFNA Committees. An email is drafted, and there will be an IFNA Exec, Committee co-chairs, Chapter chairs, and IFN Foundation leadership meeting at the end of July to discuss this. Barbie also suggested creating a finance committee. This will be brought forth at the August meeting. Conference Sponsorship Committee Request for the Board (Attachment – Letter) Barbie brought forth a letter from the Conference Sponsorship Committee (CSC). This letter is requesting that the IFNA Board come together to consider (as an entity) being a sponsor for the conference.
Discussion	Petra suggested individual discussion for 1) the creation of a finance committee and 2) the CSC request to the board. Kim asked, <i>“what the expectation/responsibility is of the committees to raise funds”</i>. Barbie gave the example of the membership committee, ie, raising more money, by bringing in more members. Each committee could have ideas to increase revenue. Petra added that every member of IFNA should be aware of the financial sustainability of the association. Having financial transparency to all members is important. Debbie Z. reported that the conference planning committee is making efforts to generate income to the association this year by an earlier deadline for call for abstracts. This should generate an increase in membership. Also planning for opening registration in Nov/Dec and encouraging people to register early. Rahel suggested emphasizing that the conference is the main source of income for the association and profit is essential to sustain the association for 2 years until next conference. Rahel also suggested finding new resources for funding. There may be foundations in each country that may be a source. Barbie acknowledged that we are open to all ideas. Petra added that there was some discussion about ideas to add some educational event onto the conference to target the local area. Maria agreed. Lindsay agreed on the need for transparency. The difficulty in understanding the financial statements is that it is a one-year reporting, when IFNA technically has a two-year cycle of reporting. One year reporting shows that IFNA is spending 96% of income on one item, the management company. Lindsay suggested reporting on a two-year cycle, instead of one-year. Mandie, suggested if perhaps a research group wanted to “reach” IFNA members. Could they pay a specified amount of money to IFNA to send out information or a survey to the IFNA membership. Mandie noting that IFNA would have to add an “opt-in” to the membership for such distribution. Teresa suggested creating an economic strategy. Teresa suggested her brother for this, he is an MBA. This could be done “in kind”. Teresa will inquire about his availability and willingness.

	Kim asked Debbie Z. <i>what similarly-sized associations do; ideas that we can perhaps borrow or build from.</i> Debbie reported, over the years, this financial state is not new for IFNA. Since the beginning, IFNA's income / expense is like a roller coaster, up one year and down the next. Many small associations have similar financial issues. Their main sources of income are membership dues, and then a conference. Most of the groups that Kassalen work with have a conference every year, so the income and expense flow is steadier. Debbie Z. added, IFNA's 3 main challenges are money equity, language and time zones. Also, IFNA is not a specialty or disease specific to be able to apply for pharmaceutical support. Barbie appreciates everyone's thoughts and support of being transparent. As board liaisons to the committee please help the committees to be creative. Please send any other thoughts and ideas to Barbie. Barbie reviewed the letter from the CSC requesting the board commit to sponsoring something at the conference. Messaging to say that the CSC has 100% commitment from the IFNA board by sponsoring something for IFNC18 is important. Debbie S-L as a Dean, agrees. Lindsay, reminded that the IFNA Board already "contribute" significantly to the association by virtue of their role on the Board. Often conference/travel funded from the universities are only partially or not funded at all. Barbie reiterated that the CSC is asking for a commitment from the board to sponsor something for IFNC18. It does not have to be a specific monetary amount across the board. The CSC would be happy to take in-kind sponsorship as well. It's the messaging that is important. Kim commented regarding equity, many of us do not have institutional support. The generation that had roots started the association and now retiring are the ones that have provided the continued sponsorship. It is not be fair to continue to rely on these same people. Petra, agreed that is important to show solidarity with the board. Petra asked if we as a board agree that we will sponsor something for IFNC18. Junko supports the idea to support as a board and not as individuals. Board members agreed to sponsor something for IFNC18, the specifics will be determined at a later date. Petra and Barbie will review the Sponsorship Opportunities and make suggestions.
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Agenda Topic:	Follow-up / Updates from prior meetings Springer Publishing Transcultural Nursing Society
	<i>From May meeting minutes - Springer</i> <i>Petra was approached by Springer Publishing with a proposal for an IFNA Book, this would be an opportunity to showcase family nursing and showcase the International Family Nursing Association. Need to check if there is a cost factor and does it make money.</i> <i>Discussion as to who to lead, does it go to a committee or stay with the board. At this stage it was decided to stay with the board until full understanding of cost and other details.</i> <i>Petra Brysiewicz and Debbie Sheppard-LeMoine will talk with the publisher and find out details.</i> <i>Transcultural Nursing Society, potential collaboration – Junko was going to follow-up.</i>
Discussion	Petra will revisit proposal from Springer Publishing. Junko asked what type of collaboration we could have with the Transcultural Nursing Society. She commented that the chief editor asked Junko to introduce an IFNA member to be an editor for their journal. This could be part of the collaboration. Petra asked for additional details of what the TNS is doing that parallels IFNA's work. This may feed into the financial discussions as well.

	Teresa added that IFNA education and practice committees have established a relationship with the journal editor. Their manuscript is currently in review with the TNS Journal.
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Agenda Topic:	Board Orientation (Attachment)
Discussion	Debbie provided the board orientation guide at an attachment. Please review at your convenience, it provides a comprehensive overview of IFNA and how the association operates. If you have any questions, please reach out to Debbie.

Agenda Topic:	Strategic Plan
	Petra and Debbie Z. will meet later this month to begin a draft of the Strategic Plan to bring to the August meeting.

Agenda Topic:	New Chapter Charter – Middle East Chapter
Discussion	Included in the board materials for this meeting is a new Chapter Charter for the Middle East. Maria made a motion to accept the new Chapter Charter for the Middle East. Barbie seconded. Board members in attendance approved. Board members are excited about this new chapter of IFNA. Debbie S-L would like to connect with Jennifer deBeer, Debbie S-L live in the Middle East for 4 years. Junko asked about chapter reporting and updates. Debbie Z indicated that IFNA Chapters are invited to provide an update to the IFNA board each month. Debbie reminded that, except for at least 5 of them, chapter members are not required to be members of IFNA. Encouraging chapter members to become members of IFNA would also be helpful to the financial sustainability of the association.

Agenda Topic:	IFN Foundation (Attachment)
Discussion	The Fellowship proposal was reviewed by the IFNA Board. June reported, the IFNF took the feedback and provided a section specific to those from low-middle income countries becoming a Fellow. The fee would be a tiered approach. This will provide some sustainable funding for the IFNF, and ultimately support IFNA. Who the reviewers of the applications is yet to be determined. Teresa commended the IFNF for the and their efforts for creating the proposal. Lindsay suggested not restricting low-middle income to only a limited number. Petra asked if all the work would be done by the IFN Foundation, or will it involve work of the IFNA Committees. June commented that the IFNF board is a small group of people and thinks they will need to draw on IFNA members for the review process. Lindsay agreed that it is a good approach to have the IFNF facilitate this. Lindsay made the motion to accept the Fellowship proposal. June seconded. All board members in attendance approved. June commented that a legal question came up at the IFN Foundation board. Is it possible for the IFN Foundation to transfer monies to support the association? This will need further review and may require a legal review. IFNF is planning a walk/run to Porto for IFNC18. There was a meeting on June 4 between CSC and Foundation representatives to discuss initiatives for generating income and fundraising leading up to IFNC18. The meeting was productive and plans are not overlapping. Both groups agreed that communication and the

	working relationships have improved by having these periodic meetings. Another meeting will be planned for early fall.
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Chapter, Student Engagement Group and Committee Updates / Reports

Chapters Update	African (Petra) IFNA African Chapter report: May 2026 Compiled by: Petra Brysiewicz - Continuing with the scoping review project – Exploring the Roles and Support Needs of Young Family Caregivers in Africa: A Scoping Review Guided by Family Nursing Perspectives - we have registered the protocol, developed a screening tool and are searching for the literature. - Compiling chapter news for the Communication Committee - Development of a small writing group - Encouraged members to become full IFNA members and get involved in committees etc. A few members were standing for nomination.
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Agenda Topic:	Student Engagement Group Update (Lindsay Smith)
Update	No activity currently.

Agenda Topic:	Awards Committee (Barbara Giambra)
Update	No dedicated work currently Acknowledging Janice Bell. Creating a “Lifetime Achievement Award”, selected by the IFNA President.

Agenda Topic:	Bylaws Committee (Lindsay Smith / Kristen Abbott-Anderson)
Update	No dedicated work currently.

Agenda Topic:	Communications Committee (Junko Honda)
Update	June and July Newsletter has been published. June- https://sway.cloud.microsoft/ND0piA1vPSOJ5C08?ref=Link July- https://sway.cloud.microsoft/qFxqoLdWbDY7E9n?ref=email Included photos from IFNC17 and feedback from participants/ Sharing about first IFNA conference/IFNA Africa Chapter/ Portugal at the Forefront of Nursing IFNA Website Updates Created a page for the monthly newsletter (with an archive) https://internationalfamilynursing.org/newsletters/ Added a link to the details for abstract submissions for IFNC18 https://internationalfamilynursing.org/conference/18th-international-family-nursing-conference-ifnc18/ We have added a submission button and made the abstract submission instructions PDF available for download. IFNA's social media links - We have added Facebook to IFNA's social media links and updated the LinkedIn link to the new page.

	Webinar page - There is a webinar page on the Resources page, but it hasn't been updated recently. Currently, we announce webinars via the mailing list, but since the list also serves as a record of past webinars, I think we should post them on the website as well. Once the webinar has been scheduled, please contact the CC Chair. Under the new CC members, we've started to work well with Peter, the web manager. As we continue to enhance the website, please contact the CC Chair, Elizabeth, or Makoto if your committee has any requests for updates. To encourage not only members but also non-members to participate in webinars, I think it would be a good idea to post a summary after each webinar. Makoto already contacted the committee chair and Chapter in June (IFNA UK/Ireland Chapter and Dr. Bally and Dr. Spurr), but we haven't received a reply. Please have the board member serving as liaison convey this to the committee chair. e.coyne@griffith.edu.au ma-tsukuda@hyo-med.ac.jp Regarding News Submissions We are currently receiving news updates from committee chairs and chapter chairs and are promptly posting them on social media and in our newsletters. We encourage you to follow IFNA's official social media accounts and help spread the word on social media. We considered including a Google Form in the newsletter or posting a link on the website as a way to collect information directly from individual members. However, since receiving a large volume of submissions—including spam—from the general public would be difficult to manage, we believe that an email list that reaches members directly is the best option. ---- Already done! Thank you, Debbie.
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Agenda Topic:	Conference Planning Committee (Petra Brysiewicz)
Update	 • Education: Examine global educational approaches to family and family nursing. • Practice: Evaluate innovative clinical practice models of care to promote family and family nursing across the life course. • Research: Analyze novel methodologies, technologies, and evidence to advance family nursing research globally. • Policy and Leadership: Exploring opportunities to create strategies to advocate for family health worldwide. June report ○ The CPC met on June 4. The day 1 speaker was confirmed and a formal letter of invitation will be sent out. Two invitational workshops were discussed. The Co-Chairs will follow up. ○ Petra, Christine, and Cindy will self-fund their visit to Porto in June to help in IFNC18 planning efforts. July report ○ Christine, Cindy and Petra reported on their recent site visit to Porto. They toured the Nursing School, University of Porto – excellent space to meet IFNA's needs, convenient location to several hotel/housing options. Public transportation to / from the City Centre 15-20 minutes and very easy to navigate.

Agenda Topic:	Conference Sponsorship Committee (Debbie Sheppard-LeMoine / Barbie Giambra)
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Update	The IFNC18 prospectus was edited, moving toward the final version. The first sponsorship for the conference was received from JARFN. The CSC is looking forward to the board's response to financial support for the conference.
Agenda Topic:	Education Committee (Teresa Gutiérrez-Alemán)
Update	From both the Education and Practice Committees, Teresa has been asked to bring to the board, if there could be an opportunity at the conference to bring forth the updated position statements. Petra asked Teresa to send an email regarding this.
Agenda Topic:	Membership Committee (Maria do Céu Barbieri-Figueiredo)
Update	No specific updates currently.
Agenda Topic:	Nominating Committee (TBD)
Update	No specific work currently.
Agenda Topic:	Practice Committee (Teresa Gutiérrez-Alemán / Maria do Céu Barbieri-Figueiredo)
Update	See Education report.
Agenda Topic:	Research Committee (Kim Mooney-Doyle)
Update	No specific updates currently.

Next IFNA Board Meeting will be Thursday, August 13th 7 – 9am (EDT US-New York)