



**INTERNATIONAL FAMILY NURSING ASSOCIATION
AWARDS COMMITTEE
TERMS OF REFERENCE 2026-2027 (2-Years)**

Chair/Co-Chairs

- Lisa Whitehead | Australia
- Henrietta Trip | New Zealand

Board of Directors Liaison

- Barbie Giambra | United States

Committee Duties and Responsibilities (per the IFNA Bylaws)

- Identify a mechanism for recognizing those who have made outstanding contributions to transform health for families worldwide
- Establish and follow policies and procedures for honoring outstanding colleagues in the family nursing community
- Shall be in frequent communication with the Board of Directors, or its Board liaison, regarding on-going work of the committee

Goals for 2026 - 2027 (2-Years)

1. Review and revise the award descriptions and associated criteria for the following awards:
 - a. Excellence in Family Nursing Award
 - b. Innovative Contribution to Family Nursing Award
 - c. Distinguished Partner in Family Health Care Award
 - d. Rising Star in Family Nursing Award
2. Consider the development of a new award: The Lifetime Achievement Award.
3. Develop strategies that result in an international slate of candidates for the awards.
4. Enhance awareness and knowledge of the award categories and the process of application.
5. Ensure country-level diversity in the composition of the awards committee.

Action Plan

- Schedule biannual meetings of the Awards Committee (June 2026, September 2026, February 2027, September 2027) (Goals 1 & 2)
- Provide electronic updates to the IFNA Board of Director Liaison to provide timely updates on committee activity ahead of Board of Director meetings (June 2026, September 2026, February 2027, September 2027). Chairs to attend Board of Director meetings when invited and schedule allows.
- Review committee membership and seek representation from locations that are underrepresented. June 2026. (Goal 5)
- Develop a timeline for the 2027 IFNA Award cycle. June 2026. (Goal 2)
- Work with the IFNA administrative office to distribute the call for IFNA Awards Nominations, including nomination criteria and deadline. October 2026. (Goals 3 & 4)
- Run a webinar to provide information about the award categories and the application process October 2026. (Goals 3 & 4)
- Work with the IFNA administrative office to collate and circulate all nominations to IFNA Awards Committee members for deliberation and decision. February 2027. (Goal 2)
- Work with the IFNA administrative office to communicate the committee's decision to each IFNA award nominee and nominator. March 2027. (Goal 2)
- Collaborate with the IFNA Conference Committee to determine time and location of the IFNA Awards ceremony within the biennial conference program. January-May 2027. (Goal 2)
- Work with the IFNA administrative office on the process of creating the award to be given to awardees at the awards ceremony. May 2027. (Goal 2)
- Work with the IFNA administrative office and Communications Committee to ensure information on the IFNA website is current. (Goals 1 & 3)
- Maintain the history of the IFNA awards (2015-future) and JFN Awards (2005-2011). (Goal 3)