

**IFNA Minutes
Board of Directors -
Conference Call
February 12, 2026
7:00am – 9:00am EST**

The Mission of the International Family Nursing Association (IFNA) is to Transform Family Health by:

1. Serving as a unifying force and voice for family nursing globally;
2. Sharing knowledge, practices, and skills to enhance and nurture family nursing practice; and,
3. Providing family nursing leadership through education, research, scholarship, socialization and collegial exchange on all aspects of family nursing.

Core Values:

The International Family Nursing Association embraces a compassionate family focus on health, social justice, human dignity and respect for all.

Attendees: (Board Members n-12, Quorum n-7)	Petra Brysiewicz, Teresa Gutiérrez-Alemán, Elisabeth Coyne, Debbie Sheppard-LeMoine, Maria do Céu Barbieri-Figueiredo, Kim Mooney-Doyle, Barbara Giambra, Hans-Peter de Ruiter, Lindsay Smith, June Horowitz, Junko Honda, Kristen Abbott-Anderson (tentative) Staff: Debbie Zaparoni
Unable to Attend:	
Guests:	
Minutes compiled by:	Elisabeth Coyne

Agenda Topic: 0705 - 0710	Approval of prior minutes (Petra Brysiewicz) (Attachment)
Motion to Approve	January Minutes reviewed and Maria do Céu Barbieri-Figueiredo made a motion to accept the minutes as correct. Motion was seconded by Teresa Gutiérrez-Alemán. The board voted; minutes were accepted. Lindsay Smith, June Horowitz, Junko Honda, Kristen Abbott-Anderson were an abstention as they were not at the meeting.

Agenda Topic: 0710 - 0720	Financial Report (Barbie Giambra) Attachment
Discussion	January Financials Income was \$3,160 (Membership). Expenses were \$6,888.05 (Primarily Management Fees & PayPal Fees). Monthly Loss of \$3,728.05
Agenda Topic: 0720 - 0740	IFNA Budget 2026 - 2027 (Barbie Giambra) Attachment
Discussion	2026 / 2027 Budget for review, edit, and approval MNSU Global Initiatives Funding Identify other income sources for 2026
Discussion	Barbie Giambra discussed the 2026 budget , noted the webinar did bring in some money. In negative balance but improved on last month.

	<p>Discussion about webinars and how they could bring in money. Elisabeth Coyne suggested this become organized throughout the year, others agreed, Teresa Gutiérrez-Alemán suggested that the committees and chapters could be approached.</p> <p>Kim Mooney-Doyle discussed how to engage and organize members to present the webinars. Petra Brysiewicz thought that it may be good to start with the board and a personal approach to get webinar presentations.</p> <p>Debbie Zaparoni suggested a focus on the budget and this could be an item for next month. More discussion about how to find areas to make money, webinars, philanthropic money.</p> <p>Barbie Giambra explained 2027 budget which is a conference year, and how the costs are estimated.</p> <p>Petra Brysiewicz expressed that this is a time for the board to be active and engaged, not anxious. The board needs to be engaging with the members and their community to bring in new younger members. Working together to bring new members in. It is time to rethink and make the processes smarter and be making money. Ideas such as early call for abstracts, harnessing the skills of the members. Petra Brysiewicz reinforced that we want the organisation to grow not a message that the organization is going to fold.</p> <p>Teresa Gutiérrez-Alemán suggested the workshops from the 2025 conference could be asked to present a webinar.</p> <p>Hans-Peter de Ruitter expressed the need for recognising the societal changes and the younger generation, the focus needs to be on new ideas not doing the same thing.</p> <p>Chat noted several ideas – record webinars, communication via different methods, audio sharing.</p> <p>Debbie Zaparoni noted that there was a line item in the budget for \$5,000 from Global Initiatives funding that was not expended earlier. This is anticipated to be expended in 2026. Also, there is a line item expense for marketing in past years. The board had discussion of the value and return on investment, after board discussion it was agreed to not have this as a line item for 2026 or 2027.</p> <p>Barbie made a motion to approve the budget with the line item about the marketing removed. Second by Debbie Sheppard-LeMoine. All were in favor and the budget was approved</p>
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Action point	Debbie Zaparoni to add future revenue ideas to the board agenda for March.
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Agenda Topic: 0740 - 0745	Institutional Membership
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Discussion	<p>Debbie Zaparoni explained that she has been moving this forward slowly and will follow up with Hans-Peter de Ruitter and the board.</p> <p>Hans-Peter de Ruitter will organise a meeting with the appropriate people to discuss and finalise this.</p>
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Action point	Hans-Peter de Ruitter will organise the meeting
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Agenda Topic: 0745 - 0800	IFNA Committee Terms of Reference (2026 – 2027)
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	<p>Research (Attachment); Teresa Gutiérrez-Alemán suggested that a storage of the completed projects so the IFNA projects could be highlighted. Kim Mooney-Doyle agreed and suggested that all the committees should be involved. After review and discussion Barbie Giambra moved to accept the ToR as complete, Junko Honda seconded and the board accepted.</p> <p>Communications (Attachment) After review and discussion Kim Mooney-Doyle moved to accept the ToR as complete, Maria do Céu Barbieri-Figueiredo seconded and the board accepted.</p> <p>Practice - Revisions (Attachment) After review and discussion Lindsay smith moved to accept the ToR as complete, Maria do Céu Barbieri-Figueiredo seconded and the board accepted.</p>
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Discussion	Due - Conference Planning Awards Committee - Revisions
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Agenda Topic: 0800 - 0810	New Chapter Charter – Nordic Chapter
	Review
Discussion	Debbie Zaparoni expressed that the name is presented differently than other IFNA Chapters and maybe this should align with the other chapters. Also the ToR needs to be clarified about the active membership and IFNA member. Education, research are included, however, also needs to have practice included. Lindsay Smith asked if this chapter was linked or the same as the Nordic family nursing conference and group.
Action point	Debbie Zaparoni will follow-up with the chapter group.

Agenda Topic: 0810 - 0815	Strategic Plan
Discussion	Review the Member Survey and prepare for sending to the members.
Action point	Kim Money-Doyle to test with a few members and send to Debbie Zaparoni for distribution

Agenda Topic: 0815 – 0820	IFN Foundation Next meeting February 11 th .
Discussion	Debbie Zaparoni presented that the Foundation met and have developed an Annual Report and are being creative to raise money. Petra asked for more details and to confirm that this is not similar to the mentoring concept that the research committee is working on.
Action point	Debbie Zaparoni to follow up Foundation about the mentoring concept.

0820 – 0855 – Chapter, Student Engagement Group and Committee Updates / Reports

Chapters Update	<p>AusNZ – (Elisabeth) – February 2026 Newsletter</p> <p>African (Petra)</p> <ul style="list-style-type: none"> Continuing with the scoping review project – we have finalized the revised protocol. Searching of literature is underway. Chapter newsletter sent to members Planning happening re activities for the year <p>UK Ireland – (Suja)</p> <ul style="list-style-type: none"> No report <p>Ibero-American – (Maria)</p> <ul style="list-style-type: none"> Continuing the literature review No meeting as yet
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Agenda Topic:	Student Engagement Group Update (Lindsay Smith)
Update	No activity currently.

Agenda Topic:	Awards Committee (Barbara Giambra)
Update	No dedicated work currently.

Agenda Topic:	Bylaws Committee (Lindsay Smith / Kristen Abbott-Anderson)
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Update	No dedicated work currently.

Agenda Topic:	Communications Committee (Junko Honda / Elisabeth Coyne)
Update	In process of re-organizing and increasing member engagement via news post, monthly newsletters, and social media. Social media profiles need to be set up by Debbie Zaparoni. Petra Brysiewicz suggested a meeting with Elisabeth Coyne, Junk Honda and Debbie Zaparoni
Action point	Meeting to be organized for discussion of social media distribution

Agenda Topic:	Conference Planning Committee (Petra Brysiewicz / June Horowitz)
Update	<ul style="list-style-type: none"> Establishing committee structure and meeting dates Composition of CPC – ensure representation across IFNA Discussion re conference date – need to confirm booking first and can then disseminate There was excitement about the location in Porto, Portugal and discussion about strategies to engage country liaisons and the chapters. Theme for the conference – ideas brainstormed – options to be sent to all for voting.

Agenda Topic:	Conference Sponsorship Committee (Debbie Sheppard-LeMoine / Barbie Giambra)
Update	<ul style="list-style-type: none"> Reported on recent meeting with the IFN Foundation Leadership. Plans to connect with members from the host city for sponsorship ideas in the region. Create the Sponsor Opportunities for IFNC18. Discussed timeline and plan of action for their work. March’s meeting will acknowledge/celebrate Janet Deatrick’s past Leadership and dedicated work on this Committee.

Agenda Topic:	Education Committee (Teresa Gutiérrez-Alemán / Hans-Peter de Ruiter)
Update	<p>Simulation, Informatics, and Technology Subcommittee</p> <ul style="list-style-type: none"> Mentorship: Colleen has agreed to mentor a member in the process of developing a webinar for Continuing Education (CE). AI Webinar: Florinda and Stacey met in December to discuss a webinar on AI and its use in family nursing education (potentially in May). Potential Collaboration: We are exploring a webinar with Nicole Letourneau and Andrea Deane (AVA Hub and Training Program) tentatively scheduled for 12:30–13:00 hours. <p>Communications and Newsletter Subcommittee</p> <ul style="list-style-type: none"> Member Outreach: Pim reached out to J. Bell before the New Year regarding: (1) recruiting members to write profiles, and (2) asking for member updates on current projects. Follow-up: Pim is waiting for a response and will follow up to finalize the message. Once the wording is ready, they will ask Debbie. Z, to distribute the email to the membership. Leadership: Jill announced the new Communication Committee Co-Chairs: Makoto Tsukuda and Elisabeth Coyne. <p>Family Nursing Education Resources Subcommittee</p> <ul style="list-style-type: none"> No report. <p>Position Statement Work</p>

	<ol style="list-style-type: none"> 1. Manuscript: The committee is finalizing a manuscript for a peer-reviewed journal. The editor is interested in the document analysis, and they expect to submit it by the end of February. 2. Scoping Review: This has been accepted for publication and is currently undergoing minor revisions. 3. Focus Groups: Data from 6–7 focus groups is being transcribed and translated for analysis. This work will result in a future publication.
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Agenda Topic:	Membership Committee (Maria do Céu Barbieri-Figueiredo)
Update	No meeting

Agenda Topic:	Nominating Committee (Elisabeth Coyne)
Update	Call for Nominations is out. Deadline is March 20 th . Two Membership Forum webinars were held to review the process and answer questions. There were a total of 11 registrants between the two sessions.

Agenda Topic:	Practice Committee (Teresa Gutiérrez-Alemán / Maria do Céu Barbieri-Figueiredo)
Update	<p>Terms of Reference (ToR) and Governance</p> <ul style="list-style-type: none"> • ToR Revision: Teresa G.A presented a draft of the ToR, which had been returned by the Board for incorporating specific recommendations. After a committee discussion and final approval via email, the updated version was kindly sent to Debbie Z., to be included in the materials for the next Board meeting for final approval. • Meeting Structure: Beth noted the need for a more structured agenda. Teresa will provide the templates used by the Education Committee (the IFNA standard) to assist with this. Beth expressed her appreciation for this resource. <p>Workgroup Progress</p> <ul style="list-style-type: none"> • Ongoing Projects: The remaining workgroups are progressing on their subprojects, including the E-book and the IFNA Position Statement updates. <p>Key Achievements</p> <ul style="list-style-type: none"> • Publication Success: The committee is pleased to announce that the <i>Journal of Family Nursing</i> has accepted for publication the scoping review on the use and dissemination of current Position Statements. This is a significant milestone within the Position Statements update project. <p>Membership Engagement</p> <ul style="list-style-type: none"> • Attendance: The committee is currently exploring strategies to increase member participation and attendance at meetings.

Agenda Topic:	Research Committee (Kim Mooney-Doyle)
Update	Kim Mooney-Doyle new co-chairs took over and the discussion about restructuring to make the committee run smoother. Webinar just completed.

Next IFNA Board Meeting will be Thursday, March 12th 7 – 9am (Eastern US-New York)