

**IFNA Minutes
Board of Directors -
Conference Call
January 8, 2026
7:00am – 9:00am EST**

The Mission of the International Family Nursing Association (IFNA) is to Transform Family Health by:

1. Serving as a unifying force and voice for family nursing globally;
2. Sharing knowledge, practices, and skills to enhance and nurture family nursing practice; and,
3. Providing family nursing leadership through education, research, scholarship, socialization and collegial exchange on all aspects of family nursing.

Core Values:

The International Family Nursing Association embraces a compassionate family focus on health, social justice, human dignity and respect for all.

Attendees: (Board Members n-12, Quorum n-7)	Petra Brysiewicz, Teresa Gutiérrez-Alemán, Elisabeth Coyne, Debbie Sheppard-LeMoine, Maria do Céu Barbieri-Figueiredo, Kim Mooney-Doyle, Barbara Giambra, Hans-Peter de Ruiter Staff: Debbie Zaporoni
Unable to Attend:	Lindsay Smith, June Horowitz, Junko Honda, Kristen Abbott-Anderson
Guests:	
Minutes compiled by:	Elisabeth Coyne

Agenda Topic: 0700-0705	Welcome / Announcements Board Engagement / Networking (Petra Brysiewicz) Teresa Gutiérrez-Alemán shared how the scoping review on the IFNA position statements has been accepted for publication in the journal of family nursing.
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Agenda Topic: 0705 - 0710	Approval of prior minutes (Petra Brysiewicz) (Attachment)
Motion to Approve	December Minutes reviewed and Debbie Sheppard-LeMoine made a motion to accept the minutes as correct. Motion was seconded by Barbie Giambra. The board voted; minutes were accepted. Maria do Céu Barbieri-Figueiredo, Petra Brysiewicz abstained. They were not at the meeting.

Agenda Topic: 0710 - 0720	Financial Report (Barbie Giambra) Attachment
	December Financials Income was \$1175 (Membership). Expenses were \$9496.44 (Management Fees and the VAT Recovery Company). Monthly Loss of - \$8321.44
Discussion	Debbie Zaporoni explained the process of tax recovery from the conference takes months. She also noted the fees for managing the bank account in Europe that was included in the December statements. Additionally, approximately \$10 000 USD being returned to IFNA from the conference and anticipated another part of VAT recovery being refunded. Year-end financials for 2025 were approved by the board.

Agenda Topic: 0720 - 0740	IFNA Committee Terms of Reference (2026 – 2027)
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	<p>Communications (Attachment): waiting for final review by committee. Elisabeth Coyne will follow up.</p> <p>Awards Committee (Attachment): Petra Brysiewicz had minor corrections to the ToR, including clarity around the meetings and board communication as well as webinar to provide a background for the awards. Clarity around the budget item in the goals and action plan. Teresa Gutiérrez-Alemán suggested the president award be added to the awards. The last point about the relationship between the awards and IFNA Foundation and Conference Sponsorship committee is unclear. Barbie Giambra will discuss with the committee chairs.</p>
Discussion	<p>Due -</p> <p>Communications deferred until February meeting.</p> <p>Awards need edit for clarity, deferred until February meeting.</p> <p>Practice Teresa Gutiérrez-Alemán reported that were the committee was updating the ToR and ensuring an updated version.</p> <p>Conference Planning - anticipate being submitted for February meeting.</p> <p>Research - anticipate being submitted for February meeting.</p>
Action points	Debbie Zaparoni will check with the last few committees.

Agenda Topic: 0740 - 0810	<p>IFNC18 – Recommendation (Attachments)</p> <p>Petra Brysiewicz presented the conference committee’s recommendations. A Table was created to clearly present the information. Debbie Zaparoni explained the financial aspect of the conference information.</p>
Discussion	<p>Maria do Céu Barbieri-Figueiredo provided a short video of the university and answered a few questions about where the university is in Porto.</p> <p>Move to recommend the IFNC18 will be in Porto Portugal. Debbie Sheppard-LeMoine made a motion to accept the recommendation, seconded by Barbie Giambra and the board voted to accept the motion.</p> <p>Petra Brysiewicz thanked the conference committee and Debbie Zaparoni for their work.</p>

Agenda Topic: 0810 - 0830	<p>Strategic Plan</p>
Discussion	<p>Review the Member Survey: Petra Brysiewicz commented on the question 4 about professional organization. Barbie Giambra explained the reason for the question was related to opportunities to partner with other organizations.</p> <p>Question 6 about the professional organisation and what this related to, this was explained and not changed</p> <p>Question 7 highest degree question was adjusted with Diploma / Associate and Doctorate was adjusted to have DNP and PhD. The masters was discussed but not changed.</p> <p>Petra Brysiewicz noted that the survey is to be easy to complete and identify basic demographic information.</p> <p>Barbie Giambra noted the possibility of translation after Teresa Gutiérrez-Alemán asked about translation for the questions and open questions. Kim Mooney-Doyle discussed that the different chapters may be able to translate for their members. Petra Brysiewicz noted that having the open-ended questions as write in your own language.</p> <p>Teresa Gutiérrez-Alemán noted that having a drop down for country may be useful, the question about satisfaction could have an extension to allow the why they were satisfied or dissatisfied. The chapters could be a resource and will be added to question 10. Also the suggestion to have drop downs for the questions 11 and 12, this was discussed and Petra Brysiewicz suggested the open-ended questions will allow a deeper view of IFNA members.</p>
Action	Kim Mooney-Doyle will revise and discuss with the smaller group and send back to the Debbie Zaparoni for distribution.

Agenda Topic: 0830 – 0835	<p>IFN Foundation</p> <p>Next meeting January 14th.</p>
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0835 – 0855 – Chapter, Student Engagement Group and Committee Updates / Reports

Chapters Update	<p>AusNZ – No meeting or newsletter</p> <p>African – No meeting</p> <p>UK Ireland – no update</p> <p>Ibero-American – no update</p>
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Agenda Topic:	Student Engagement Group Update (Lindsay Smith)
Update	No activity currently.

Agenda Topic:	Awards Committee (Barbara Giambra)
Update	<p>No dedicated work currently, but provided this update from Lisa Whitehead</p> <p>Thank you to Barbie Giambra for taking on the role of board liaison for the Awards Committee. The co-chairs have agreed to take on another term and an email to all previous members was circulated to ascertain ongoing membership. We are pleased to share that the majority of members have elected to remain on the committee. One of the goals in the previous term was to diversify the membership of the Awards Committee and this was achieved. However, with two members from North America not continuing on the committee, we would like to put out a call for a small number of members specifically from North American to join the committee.</p> <p>Current membership: Co-chair Lisa Whitehead-Australia Co-chair Henrietta Trip-New Zealand Members: Geldine Chironda-South Africa Rie Wakimizu- Japan Yeonsoo Jang-Korea Rita Leal-Portugal Adriana Maria Duarte-Brazil Chiu Yueh Hsiao-Taiwan</p>

Agenda Topic:	Bylaws Committee (Lindsay Smith / Kristen Abbott-Anderson)
Update	No dedicated work currently.

Agenda Topic:	Communications Committee (Junko Honda / Elisabeth Coyne)
Update	<p>This is the Communication Committee report. There has been no particular progress beyond drafting the TOR. The new Co-chair is working hard to get the committee up and running. Public relations is very important for IFNA. Currently, we have few committee members, making it difficult to operate effectively. Could we receive recommendations from each chapter? Alternatively, if you know any promising young individuals skilled in social media, please introduce them to us.</p>

Agenda Topic:	Conference Planning Committee (Petra Brysiewicz / June Horowitz)
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Update	Previous in the minutes, the board approved Porto Portugal as the host city for IFNC18.
Agenda Topic:	Conference Sponsorship Committee (Debbie Sheppard-LeMoine / Barbie Giambra)
Update	Barbie Giambra reported that the committee discussed a restructure of positions with the committee.
Agenda Topic:	Education Committee (Teresa Gutiérrez-Alemán / Hans-Peter de Ruiters)
Update	No recent meeting due to Holidays.
Agenda Topic:	Membership Committee (Maria do Céu Barbieri-Figueiredo)
Update	No recent meeting due to Holidays.
Agenda Topic:	Nominating Committee (Elisabeth Coyne)
Update	No recent meeting due to Holidays.
Agenda Topic:	Practice Committee (Teresa Gutiérrez-Alemán / Maria do Céu Barbieri-Figueiredo)
Update	No recent meeting due to Holidays.
Agenda Topic:	Research Committee (Kim Mooney-Doyle)
Update	We did not meet in December. We have an upcoming webinar later this month. Anne Letocha and Natalie McAndrew are the new co-chairs of the committee.

Next IFNA Board Meeting will be Thursday, February 12th 7 – 9am (Eastern US-New York)