

<b>IFNA Minutes</b> <b>Board of Directors -</b> <b>Conference Call</b> <b>November 13, 2025</b> <b>7:00am – 9:00am EST</b>	
--	--

**The Mission of the International Family Nursing Association (IFNA) is to Transform Family Health by:**

1. Serving as a unifying force and voice for family nursing globally;
2. Sharing knowledge, practices, and skills to enhance and nurture family nursing practice; and,
3. Providing family nursing leadership through education, research, scholarship, socialization and collegial exchange on all aspects of family nursing.

**Core Values:**

The International Family Nursing Association embraces a compassionate family focus on health, social justice, human dignity and respect for all.

Attendees:  (Board Members n-12, Quorum n-7)	Petra Brysiewicz, June Horowitz, Teresa Gutiérrez-Alemán, Elisabeth Coyne, Debbie Sheppard-LeMoine, Junko Honda, Maria do Céu Barbieri-Figueiredo, Kim Mooney-Doyle, Barbara Giambra, Lindsay Smith, Hans-Peter de Ruiter, Kristen Abbott-Anderson  Staff: Debbie Zaparoni
Unable to Attend:	
Guests:	
Minutes compiled by:	Elisabeth Coyne

Agenda Topic: 0710 - 0720	<b>Approval of prior minutes (Petra Brysiewicz)</b> <b>(Attachment)</b>
Motion to Approve	October Minutes reviewed, Kim Mooney-Doyle made a motion to accept the minutes as correct. Motion was seconded by Hans-Peter de Ruiter. The board voted; minutes were accepted. Maria do Céu Barbieri-Figueiredo was an abstention as not present at the October meeting.

Agenda Topic: 0720 - 0725	<b>Financial Report (Barbie Giambra)</b> <b>Attachment</b>
	October Financials Income was \$42,100.56 (Local / Tourism Support and Membership). Expenses were \$9,197.30 (Conference Travel Reimbursement /Management Fees). For October, profit of - \$32,903.26
Discussion	Debbie Zaparoni reminded the board that the financials from the conference do remain “fluid”. It is expected that we will receive money back from the GST in Australia and there is an overage of money in the bank account with the Tax Recovery Company.

Agenda Topic: 0725 - 0735	<b>IFNA Committee Terms of Reference (2026 – 2027)</b>
	Conference Sponsorship Committee (Attachment) For Board Approval
Discussion	Board read over the terms of reference and thanked the committee for their work. IFNA Committee Terms of Reference reviewed, June Horowitz made a motion to accept the ToR, minor change to the Action plan meeting as “online”. Motion was seconded by Kristen Abbott-Anderson. The board voted; the Conference Sponsorship Committee Terms of Reference were accepted by the IFNA Board.

Agenda Topic: 0735 - 0810	<b>Strategic Plan (Attachment)</b>
Discussion	Determine and start process for next Strategic Plan <ul style="list-style-type: none"> <li>• Review prior Survey for edits to go out to the membership</li> </ul>

	<ul style="list-style-type: none"> <li>• SMART Goals – Chat GPT</li> <li>• Committee input</li> <li>• Structure for reviewing achievement and shortfalls of the Goals, as well as the IFNA Committees Terms of Reference.</li> </ul>
	<p>Board discussion: different options were discussed for refining the survey. Does it need short questions and then qualitative questions? Also translation to other languages.</p> <p>One option was a survey with a few questions and then open-ended questions for strengths, weakness and what can be done better. This is a way to get more completions/responses.</p> <p>Petra Brysiewicz asked if a smaller group is interested in working together to put this together and then collate and analyze. The use of AI to help find the key concepts for using in the survey. Kim Mooney-Doyle, Barbie Giambra and Elisabeth Coyne offered to work on this.</p> <p>Petra Brysiewicz and Debbie Zaparoni shared a draft version of strategic plan 2026-2030 which was developed with AI. Discussion around goals and how to represent them and how to link these to the committee's work. Different aspects of the discussion were: what is important for the future of IFNA, what are the values and key points to include.</p>

Agenda Topic: 8:10 – 8:15	<b>IFN Foundation</b>
Discussion	<p>Giving Tuesday is December 2, 2025</p> <p>June Horowitz shared how the meeting focused on efforts related to Giving Tuesday. Discussion was also about how to manage social media and how this works with the communication committee.</p> <p>Another point of discussion was Janice Bell's retirement and how to honor this. Acknowledgement of her long-standing contribution and work with IFNA.</p> <p>Discussion around Janice Bell's contribution and other members' long term contribution.</p>
Extra discussion about long term contribution	<p>Petra Brysiewicz suggested a booklet style of appreciation which included a page for each member with a sustained contribution.</p> <p>Idea was to recognize all the founders at the next conference. 'Thank you', emails have been sent to all the committee chairs.</p> <p>A live book may be a good idea where pages can be added.</p> <p>Debbie Sheppard-LeMoine, shared that maybe students could assist with the development of a historical look at IFNA.</p>

#### 0815 – 0855 – Chapter, Student Engagement Group and Committee Updates / Reports

Chapters Update	<p><b>AusNZ –</b>  <a href="https://sway.cloud.microsoft/uVzJS8umNi8O9wF6?ref=Link&amp;loc=mysways">https://sway.cloud.microsoft/uVzJS8umNi8O9wF6?ref=Link&amp;loc=mysways</a></p> <p><b>African –</b></p> <ul style="list-style-type: none"> <li>• Continuing with the scoping review project – we have divided the working group into various tasks, have established the leadership and the preliminary search will start next week.</li> <li>• Completion of the article - How do African Cultural Beliefs and Practices Influence Family Involvement in Nursing Care? A mini-review for the Saudi journal – <i>Journal of Nursing Science and Professional Practice</i></li> <li>• Recruiting information for our next chapter newsletter.</li> </ul> <p><b>UK Ireland</b></p> <ul style="list-style-type: none"> <li>• The UK Nursing and Midwifery Council (NMC) has expressed interest in the work of Family Nursing and the IFNA UK-Ireland Chapter. The NMC has invited representation from the UK family nursing community to participate in the Breadth of Practice Group, contributing to the revision of the NMC Code and the revalidation process. This provides a significant opportunity to integrate family nursing principles into national standards and professional guidance.</li> </ul>
-----------------	--

	<ul style="list-style-type: none"> <li>At the most recent IFNA UK–Ireland Chapter Executive Committee meeting on 6 November 2025, members discussed transitioning from a regional to a broader European network. The committee agreed that expanding to a Europe-wide chapter would improve collaboration, visibility, and the exchange of best practices. The Executive Board has held two exploratory meetings with European Family Nursing colleagues, with the next meeting scheduled for January 2026.</li> <li>The group also explored funding opportunities, particularly through COST Action and Erasmus Projects, to support intersectoral and interdisciplinary collaboration. Members stressed the need to involve a diverse range of countries and disciplines to strengthen grant applications and ensure inclusive representation across Europe. The Executive Committee reaffirmed its commitment to advancing family nursing education, practice, and research within a European framework, while maintaining strong ties with the UK–Ireland community and aligning with the NMC’s strategic direction.</li> </ul> <p><b>Ibero-American</b></p> <p>The Ibero-American Chapter continues to grow at a fast pace, and we are also making great progress on a Scoping Review.</p> <p>Chapter leadership (Dr. Maria do Ceu Barbieri and Dr. Fernanda Machado) are actively supporting the growth and initiatives.</p> <p>Members involvement continues to grow.</p> <p>Chapter was involved in the IFNA Position Statement update project, collaborating with the focus groups. Two Chapter members earned a one-year IFNA memberships from the raffle.</p> <p>Report submitted by Dr. Teresa Gutiérrez-Alemán</p>
Discussion	

Agenda Topic:	<b>Student Engagement Group Update (Lindsay Smith)</b>
Update	No updates

Agenda Topic:	<b>Awards Committee (Barbara Giambra)</b>
Update	No dedicated work currently.

Agenda Topic:	<b>Bylaws Committee (Lindsay Smith / Kristen Abbott-Anderson)</b>
Update	No dedicated work currently.

Agenda Topic:	<b>Communications Committee (Junko Honda / Elisabeth Coyne)</b>
Update	<p>Board Vote for new Co-chairs of the Communications Committee</p> <p>Junko Honda reported a meeting with Elisabeth Coyne and Makoto Tsukuda about being the new chairs. Next meeting is in November.</p> <p>Motion for the two new chairs for communication committee Makoto Tsukuda and Elisabeth Coyne.</p> <p>June Horowitz made a motion to accept the chairs. Motion was seconded by Lindsay Smith. The board voted; chairs were accepted.</p>

Agenda Topic:	<b>Conference Planning Committee (June Horowitz / Petra Brysiewicz)</b>
---------------	---

Update	The official conference planning committee is being formed. June Horowitz shared how a smaller review committee was following up with the groups who submitted proposals to host IFNC18. A specific focus is on the venue and location that will provide IFNA with a financially profitable conference.
--------	---

Agenda Topic:	<b>Conference Sponsorship Committee (Debbie Sheppard-LeMoine / Barbie Giambra)</b>
Update	Kathy Knafl willing to serve as interim Co-chair of the Committee Debbie Sheppard-LeMoine shared how committee worked on the Terms of Reference. Motion to support new chair for Conference sponsorship committee Kathy Knafl. Debbie Sheppard-LeMoine made a motion to accept chair. Motion was seconded by Barbie Giambra. The board voted; chair accepted.

Agenda Topic:	<b>Education Committee (Teresa Gutiérrez-Alemán / Hans-Peter deRuiter)</b>
Update	No meeting

Agenda Topic:	<b>Membership Committee (Maria do Céu Barbieri-Figueiredo)</b>
Update	Upcoming meeting scheduled for Monday, November 17th

Agenda Topic:	<b>Nominating Committee (Elisabeth Coyne)</b>
Update	Introduction / Initial meeting scheduled for November 18 <sup>th</sup> .

Agenda Topic:	<b>Practice Committee (Teresa Gutiérrez-Alemán / Maria do Céu Barbieri-Figueiredo )</b>
Update	Teresa Gutierrez-Aleman noted that attendance is getting low and maybe meeting reminders may need to be provided to boost attendance.

Agenda Topic:	<b>Research Committee (Kim Mooney-Doyle)</b>
Update	In October, we had the all-member meeting in which Petra, Cindy, and Karyn presented their work on the policy toolkit development. The family ethics sub-committee is working on a special issue for JFN that will be an outcome of the family ethics webinar we developed and hosted in 2023 with the University of Sao Paulo. We will announce the change in leadership at the next research committee meeting on the 25th.

Next IFNA Board Meeting anticipated for December 11<sup>th</sup> 7 – 9am (Eastern US-New York)

<b>Action Items</b>	Kim Mooney-Doyle, Barbie Giambra and Elisabeth Coyne agreed to work on a draft of the Member Survey and bring it back to the Board for review.
---------------------	--