

**IFNA Minutes
Board of Directors -
Conference Call
September 9, 2024
7:00am – 9:00am EST**

The Mission of the International Family Nursing Association (IFNA) is to Transform Family Health by:

1. Serving as a unifying force and voice for family nursing globally;
2. Sharing knowledge, practices, and skills to enhance and nurture family nursing practice; and,
3. Providing family nursing leadership through education, research, scholarship, socialization and collegial exchange on all aspects of family nursing.

Core Values:

The International Family Nursing Association embraces a compassionate family focus on health, social justice, human dignity and respect for all.

Attendees:	June Horowitz, Teresa Gutiérrez-Alemán, Petra Brysiewicz, Lindsay Smith, Elisabeth Coyne, Karyn Roberts, Kristen Abbott-Anderson, Suja Somanadhan Late arrival, Junko Honda Staff: Debbie Zaparoni
(Board Members n-11, Quorum n-6)	
Unable to Attend:	Debbie Sheppard-LeMoine
Guests:	
Minutes compiled by:	Elisabeth Coyne

Agenda Topic: 0705 - 0710	Approval of prior minutes (June Horowitz) (Attachment)
Motion to Approve	August Minutes Petra Brysiewicz made a motion to accept the minutes as corrected during the meeting. Motion was seconded by Karyn Roberts. Board voted; minutes were accepted as corrected. No abstentions.

Agenda Topic: 0710 - 0715	Financial Report (Suja Somanadhan) (Attachment)
	August Financials Income was \$1,625 (Membership Dues). Expenses were \$13,849.39 (Primarily Management Fees, Graphic Design, Marketing/Exhibiting). For a Loss of -\$12,224.39 Despite the expected loss during this non-conference year, the bank account remains healthy.
Discussion	No questions

Agenda Topic: 0715 - 0725	Global Initiatives Debbie Zaparoni explained the applications had gone to reviewers and been received back but Debbie Zaparoni has not had time to collate as yet.
Discussion	
Person Responsible	

Agenda Topic: 0725 – 0735	Policy Tool Kit (Petra Brysiewicz) Subgroup called Policy group of the Research committee worked together to develop the toolkit
Discussion	Explanation from Petra Brysiewicz about the tool kit and how the clinical nurse can use the policy to inform practice. The example is a family case study. The suggestion is that the tool kit may be useful for clinical practice.

	The Board to review and identify opportunities for use and if the board were happy to endorse the Toolkit with the IFNA brand to be added. Board to review and then discuss at Oct meeting.
Person Responsible	Petra Brysiewicz will send to Debbie Zaporoni for distribution to board.

Agenda Topic: 0735 – 0745	Meeting with the leadership of Glen Taylor Nursing Institute for Family and Society
Discussion	June Horowitz provided the details of how the meeting went. Main ideas were to work with IFNA with IFNA related to student engagement, mentorship and collaboration. For example, the writing group may be useful for early career researchers. The connection also adds the international collaboration. Long history of connection with IFNA and IFNA members on their board. There is now not the direct connection, it would be good to develop a closer link. Suggestions were to link with the advisory group. Petra Brysiewicz noted that she is a member of that group. Other ideas were to link their board members to the IFNA board. Kristen Abbott-Anderson noted that there are current IFNA members as part of the advisory and other groups within the Society. June Horowitz suggested that a closer link with them may be useful. Lindsay Smith suggested links with our current student group as a structured group may be beneficial. Lindsay Smith will discuss with Wendy Smith who is chair of the IFNA student group.
Person Responsible	Lindsay Smith to follow up with Wendy Smith and then report back to June Horowitz.

Agenda Topic: 0745 – 0750	IFN Foundation (June Horowitz)
Discussion	Not meeting till October. June Horowitz shared the notes from the last meeting about the possibility of abstract publication in the Journal of Family Nursing. Debbie Zaporoni noted that the contract with Sage has been signed. The foundation is being creative with ideas for encouragement to come to the conference. Petra Brysiewicz to share a proforma that she has used before to select student to receive support for conferences.
Person Responsible	June Horowitz will follow up with this.

0750 – 0855 – Chapter, Student Engagement Group and Committee Updates / Reports

Chapters	<p>African Chapter</p> <ul style="list-style-type: none"> • Webinar held 21 August “Orientation to scoping reviews: Advancing Family Nursing in Africa” – 44 participants. Developed a core team to carry out the scoping review and meeting scheduled to be held soon. There is a recording of the webinar. • Chapter newsletter in final stages of planning • Submitted a letter of intent for the call “Supporting Global Family Nursing Initiatives 2024” led by Dr Geldine Chironda <p>Australia New Zealand Chapter Elisabeth Coyne shared about the Japan Family Nursing Association and Aus NZ Chapter meeting on Saturday 14th Sept</p> <p>September Newsletter - September Newsletter Australia and New Zealand Chapter IFNA</p> <p>UK Ireland Update verbal report Suja Somanadhan No meeting lately. The IFNA UK&Ireland LinkedIn account is now live. We have several blogs published via our website: https://ifnaukandireland.org/category/ifna/ The next webinar is scheduled for October 21st from 12:30 to 14.00 (save the date). This session will focus on "Palliative Care and the Role of Family Nurses."</p>
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	Ibero-American Chapter Verbal report Teresa Gutiérrez-Alemán No meeting since last BOD meeting.
Update	

Agenda Topic:	Student Engagement Group Update (Lindsay Smith)
Update	Lindsay verbal update about the new name for the group to include early career researchers [Career transition] as well. Think about how this can be branded to be inviting.

Agenda Topic:	Awards Committee (Karyn Roberts)
Update	No specific work at this time.

Agenda Topic:	Bylaws Committee (Lindsay Smith / Elisabeth Coyne)
Update	Bylaws document is still under development.

Agenda Topic:	Communications Committee (Junko Honda)
Update	Communication committee did not meet in August. Next meeting is scheduled for September 19th. Conference committee invited Joel in Aug meeting to strengthen our cooperation on advertising.

Agenda Topic:	Conference Planning Committee (Petra Brysiewicz)
Update	Meeting was held on 15 August 2024 The following discussion points: 1. Joel Anderson attended and discussed ways to assist from Communications Committee to spread the word re the conference. Various points discussed. 2. Discussions with new AV company re costs and recordings for keynotes etc. being explored. 3. Asynchronous program presentations with some networking etc opportunities to be provided. Presentations hopefully go live after the presentation. Costs discussed and decided. 4. Frequently asked questions document is being drafted and will be available. 5. Research, Education and Practice Committees asked to put together a video or written blurb re a short marketing piece why one should attend the conference – due to be submitted to Debbie by 6 September 2024 6. Discussion re sensitive relationships between Taiwan and China – to be taken back to the board re broader discussions to govern this and other conflicts moving forward.
	June Horwitz asked the board to think about ways to be culturally appropriate for both China and Taiwan. Suja Somanadhan shared that this issue had been brought up in the RAC meeting. Needs to be a consistent solution. Petra Brysiewicz shared how ChatGCT presented the information, which provides an overview of how different organizations approach this. June Horowitz asked the board to review and consider a stance that the board could take.

Agenda Topic:	Education Committee (Teresa Gutiérrez-Alemán)
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Update	Next meeting September 17 th
Agenda Topic:	Membership Committee (Kristen Abbott-Anderson)
Update	No meeting held. Membership Committee is due to meet September 16 th . Several emails but Kristen Abbott-Anderson not sure of how strong the committee is.
Action:	
Agenda Topic:	Nominating Committee (Elisabeth Coyne)
Update	No work needed at this time. June Horowitz asked for an update on what nominations would be open in 2025. Elisabeth Coyne to follow this up.
Agenda Topic:	Practice Committee (Petra Brysiewicz / Teresa Gutiérrez-Alemán)
Update	Meeting held 12 August Updates and sharing from committee members. Only 3 attended – many had difficulties. Discussion re minutes Board update provided Some confusion re projects – Donna ? to draw up a table detailing different projects, status and whether they are looking for members to join in or not. Refugee document revisions ongoing – discussion re publication arising from this work. Suggestions made and will be explored further. Debbie Zaparoni explained that the Glenn Taylor has helped before with graphics on documents. Petra Brysiewicz asked if they may be able to format the policy document, Debbie Zaparoni will follow up with the Glen Taylor Nursing Institute for Family and Society. Junko Honda asked in the chat, if the position statement would be translated to Japan similar to the other position statements.
Agenda Topic:	Research Committee (Suja Somanadhan / Karyn Roberts)
Update	Subcommittees gave updates on projects. Discussion about how the Research Committee is supporting IFNC17. The conference planning committee has tasked each standing committee to create a brief written post to attract new members to IFNA and conference attendees. We will work together to create a pitch to achieve this. Discussion of the pros/cons and how of creating a complementary video.
Agenda Topic:	Resource Advancement Committee Meeting (Conference Sponsorship Committee)
Update	Suja Somanadhan added that the RAC was keen for board members to promote the conference and seek sponsorship. Also a question from RAC about the definition of family nursing, June Horowitz explained that this was not for cross purposes but to support them and provide clarity. Suja Somanadhan acknowledged the RAC members commitment and enthusiasm for IFNA. June Horowitz asked Suja Somanadhan to report back to the RAC of the board's appreciation of their work. Petra Brysiewicz and Suja Somanadhan mentioned how the RAC had made an individual contact with board members to promote the conference and sponsorship ideas. Short discussion about the family nursing definition and the importance of this. Teresa Gutiérrez-Alemán shared how the Education and Practice Committee has been working on this and can provide the results and will submit an abstract for the conference.

Extra discussion	The AACN conference and the JARFN conference information to distribute. Debbie Zaporoni will email and organize this.
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Agenda Topic: 0855 - 0900	Process Meeting: What went well? Petra Brysiewicz thanked the board for the engagement during the meeting with both discussion and resolutions. What can we improve upon?
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Next IFNA Board Meeting

October 10, 2024 7:00am – 9:00am