

## IFNA AusNZ Chapter – Meeting Minutes

### Date and time

Wednesday 14 April, 2022

1100-1200 AEST (Brisbane time)

**In attendance:** Elisabeth Coyne (Chair), Natalie Winter (Secretary), Lindsay Smith, Lisa Whitehead, Karin Plummer, Mandie Foster, Valda Frommolt, Hazel Rands,

**Apologies:** Marion Mitchell, Sandra Richardson, Diana Arabiat, Chris Hills, Cherry Ning, Amanda Towell-Barnard, Virginia Jones, Suzanne, Henriette Trip, Anna Richardson, Israel Gabriel

Items	Discussion	By whom
1	<p>Collaboration opportunities</p> <ul style="list-style-type: none"><li>• EC to follow up with Junko, will follow up regarding presenting with Aus and Japanese groups<ul style="list-style-type: none"><li>- Lindsay to follow up with Junko to share newsletter collaborate piece in June</li></ul></li><li>• Consider collaboration with UK Chapter<ul style="list-style-type: none"><li>- Lindsay to follow up with Veronica re collaboration</li></ul></li><li>• Elisabeth<ul style="list-style-type: none"><li>- Presented recently at Danish Oncology Nurses Group</li><li>- There may be opportunities to link with other chapters and share projects and knowledges</li></ul></li></ul>	Elisabeth
2	<p>AUSNZ RN Survey</p> <ul style="list-style-type: none"><li>• Current recruitment n=110; target 200</li><li>• A lot of not full completion surveys<ul style="list-style-type: none"><li>- Main completion includes how nursing are working within family nursing</li><li>- Completed surveys in NZ now</li></ul></li></ul>	Elisabeth
3	<p>INFA update</p> <ul style="list-style-type: none"><li>• Good range of people nominating internationally</li><li>• No nominations for secretary<ul style="list-style-type: none"><li>• Elisabeth has put her name forward for secretary of board of INFA committee</li></ul></li></ul> <p>Board meeting:</p> <ul style="list-style-type: none"><li>• Create a calendar of committee meetings for groups to attend and be involved in<ul style="list-style-type: none"><li>- membership committee</li><li>- student engagement</li><li>- awards committee</li><li>- bylaws</li><li>- resource advancement</li><li>- communication</li><li>- education</li><li>- practice committee</li></ul></li></ul>	Elisabeth/ Lindsay

		<ul style="list-style-type: none"> <li>- Conference planning</li> <li>- Membership</li> <li>- Research</li> <li>- nominating</li> </ul> <p>Feedback about joining committees</p> <ul style="list-style-type: none"> <li>- Lisa has been a member of practise committee – have produce competency documents for advancement of family nursing. Co-chair of awards committee, encouraged growth of membership worldwide, looking at guidelines behind awards to assist with applications and ensure they don't clash with other applications e.g conferences.</li> <li>- Mandie – paediatric research group working on two systematic reviews, good way to collaborate internationally and network</li> <li>- Lindsay – research committee – collaboration and network has helped to improve understanding of different approaches to research</li> </ul> <ul style="list-style-type: none"> <li>• IFNC 16 conference in Dublin – hybrid conference with concurrent program <ul style="list-style-type: none"> <li>- Late June</li> <li>- Theme to be release this month</li> <li>- Share with colleagues abstract submission</li> <li>- Consider another workshop presented by AusNZ chapter</li> </ul> </li> </ul>	
4	Newsletter	<ul style="list-style-type: none"> <li>• May newsletter: Ex-student Jordan to write a piece (post-transplant and the experience of family), Hazel and Henrietta to contribute about vulnerable populations <ul style="list-style-type: none"> <li>- To send paragraphs to Valda by start of May</li> </ul> </li> <li>• June newsletter: Mandi and Lisa – to contribute on the needs of children's questionnaire</li> <li>• Group members to send all publications to Valda to include in the newsletter</li> </ul>	Elisabeth
5	Other Business	<ul style="list-style-type: none"> <li>• Lindsay working with new PhD student through Edith Cowen which aligns with research interests. Many thanks to the collaborative opportunities from this group. <ul style="list-style-type: none"> <li>- Lindsay to link in with Danny Sidwell for more collaborations 😊</li> </ul> </li> </ul>	
6	Next Meeting	<ul style="list-style-type: none"> <li>• Wednesday 11 May 2022 11am Brisbane time</li> </ul>	To place in your diaries