

## IFNA AusNZ Chapter – Meeting Minutes

### Date and time

Wednesday 26 May, 2021

1100-1200 AEST (Brisbane time)

Dial in details below

**In attendance:** Elisabeth Coyne (Chair), Lindsay Smith, Cherry Ning (Minutes), Henriette Trip, Lisa Whitehead, Valda Frommolt, Mandie Foster, Hazel Rands, Kim Usher (New Chapter member), Virginia Jones,

**Apologies:** Amanda Towell-Barnard, Marion Mitchell, Sandra Richardson, Natalie Heysbergh, Diana Arabiat

| Items |                           | Discussion   | By whom                |
|-------|---------------------------|--|------------------------|
| 1     | Updates and Exciting new  | <ul style="list-style-type: none"><li>• Welcome new member Kim Usher whose recent work focuses on the effects of Covid-19 on families in terms of isolation, mental health and domestic violence. Kim also works with Aboriginal community on coping better post drought.</li><li>• Acknowledging the diversity of chapter members in different areas of family nursing which brings in different experience (Elisabeth)</li><li>• IFNA Network Platform and encouraged members to try using the platform (Elisabeth).</li><li>• Chapter Promotion: Continue to use Twitter, LinkedIn and Facebook to promote the IFNA AusNZ Chapter and to increase membership. To encourage clinicians doing postgraduate research studies with a focus on family nursing to join chapter (Elisabeth). Can include Chapter joining information with the survey (Lindsay)? Tap into professional bodies such as Australian College of Nursing to help promote IFNA Chapter, and also promotion at Conferences for example presentation acknowledgement etc. (Cherry). Still need to work out how to Twitter as IFNA AusNz Chapter<br/>Action: Elisabeth will draft a blurb and circulate to members so we promote using same information for consistency.</li></ul> | All                    |
| 2     | IFNA conference June 2021 | <ul style="list-style-type: none"><li>• Questions raised by members whether presentations will be live or pre-recorded? What about those concurrent sessions?<br/>Action: to follow up with Debbie?</li></ul>  | Lindsay, Mandie, Hazel |

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| 3 | Preconference Workshop |  | <ul style="list-style-type: none"> <li>• Full PowerPoint presentation slides nearly complete</li> <li>• 13 attendees last checked</li> <li>• Interactive session and will try to promote chapter</li> <li>• Questions raised also on whether presentation will need to be pre-recorded. Hazel mentioned presenters were required to pre-record individual presentation on ZOOM and send it through by Friday this week? Hazel will send relevant emails to Elisabeth. Elisabeth to check with Debbie and let team know.</li> <li>• 4-5 members involved in the workshop – will need a separate meeting next week to discuss. To be arranged by Elisabeth.</li> <li>• Lindsay mentioned a picture of map showing the location of chapter members on a slide of presentation – confirmed with placement of locations stars (Christchurch NZ)</li> <li>• Cherry asked whether she would need to present as per action from last meeting and details of requirement. Elisabeth explained that there will be a 30-min block where Nat, Hazel and Cherry will share. Query recording due 1<sup>st</sup> June?</li> <li>• Elisabeth reminded that slides for workshops due 14<sup>th</sup> June</li> </ul> |                     |
| 4 | University review      |  | <ul style="list-style-type: none"> <li>• Systematic review of (Bachelor of Nursing) courses in Australia and NZ</li> <li>• Prepare clean protocol on family nursing contents</li> </ul>   | Elisabeth           |
| 5 | AUSNZ RN Survey        |  | <ul style="list-style-type: none"> <li>• Griffith ethics submitted and approved preliminarily with minor queries (addressed by Elisabeth and expecting approval today or tomorrow)</li> <li>• Elisabeth to send out all documents approved in a zip folder to members involved in this study. Individual site HREC approvals are needed before data collection.</li> <li>• Survey to be distributed via Lime</li> <li>• Elisabeth to contact Australia College of Nursing re: distribution of surveys. A fee may be required</li> </ul>   | Elisabeth           |
| 6 | INFA update            |  | <ul style="list-style-type: none"> <li>• Voting – finalised but not yet sent</li> <li>• Lindsay clarified with the board that new chapter members will have discounted membership fees for two years only</li> </ul>  | Elisabeth & Lindsay |

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| 7 | Newsletter  | Sway | <ul style="list-style-type: none"> <li>• Please put forward any suggestions/articles for next newsletter</li> <li>• Janice is inviting IFNA members to submit Bio's for the IFNA sites – suggest including those on the newsletter as a reminder for others to do the same.</li> <li>• Can include members' projects or papers in abstract format on newsletter</li> <li>• Try to keep newsletter every two months</li> </ul> | Elisabeth   |
| 8 | <p>Other Business</p> <ul style="list-style-type: none"> <li>• Kim mentioned potential surveys on students re: family nursing – will explore at next meeting</li> </ul> |      | <p><b>Next meetings Brisbane time: 1100-1200</b></p> <ul style="list-style-type: none"> <li>• <b>Conference June 23-30<sup>th</sup></b></li> <li>• <b>Aug 4<sup>th</sup>, 2021</b></li> <li>• <b>Oct 6<sup>th</sup>, 2021</b></li> <li>• <b>Dec 1<sup>st</sup>, 2021</b></li> </ul>   | <p>To place in your diaries<br/>New time so suitable<br/>across time zones.</p> |