

**IFNA Minutes  
Board of Directors -  
Conference Call  
June 29, 2020  
10:00a – 11am EDT**

**The Mission of the International Family Nursing Association (IFNA) is to Transform Family Health by:**

1. Serving as a unifying force and voice for family nursing globally;
2. Sharing knowledge, practices, and skills to enhance and nurture family nursing practice; and,
3. Providing family nursing leadership through education, research, scholarship, socialization and collegial exchange on all aspects of family nursing.

**Core Values:**

The International Family Nursing Association embraces a compassionate family focus on health, social justice, human dignity and respect for all.

Attendees:	Kathy Knafel, Veronica Swallow, Jane Lassetter, Sonja Meiers, Cristina Garcia-Vivar, Lindsay Smith, Petra Brysiewicz, Veronica Lambert, Sandra Eggenberger, Junko Hondo, June Horowitz, Wendy Looman Staff: Debbie Zaporoni, Beth Kassalen
Minutes	Sandra Eggenberger

Agenda Topic:	<b>IFNC15 Conference Decision</b>
Discussion:	<p>Meeting purposes were reviewed:</p> <ul style="list-style-type: none"> <li>• making a Board decision about the contractual responsibilities for IFNC15,</li> <li>• informing all Board members about extensive communication and negotiations with the Clayton Hotel in Dublin Ireland, and</li> <li>• examining the financial status of IFNA in light of all the uncertainties of current world.</li> </ul> <p>The contract with the Clayton hotel has a stated cancellation deadline of June 30 which requires action by IFNA at this time.</p> <p>Treasurer Kathy Knafel, KME, and Executive board have been examining information related to contracts, financial status, and contractual obligations. With the significance of this decision the Board input is needed at this time. The global nature of IFNA was emphasized by President and board. In the context of uncertainties with a global pandemic requires careful discussion of plans related to IFNC15.</p> <p>Individuals shared information:</p> <ul style="list-style-type: none"> <li>• Debbie Zaporoni shared ongoing communication with the Clayton hotel in Dublin Ireland and funds committed at this point, cancellation fees, and requests to postponed later in 2021 or to move in to 2022</li> <li>• Treasurer Kathy Knafel shared budget projections related to IFNA and IFNC15.</li> <li>• IFNC15 Planning committee co-chair shared discussions with the conference planning committee about the possibilities of attending the conference.</li> <li>• Communications with the Local Planning Committee in Dublin, Ireland</li> <li>• Contract understandings, legal perspectives, and clauses in the contract that may be invoked</li> </ul> <p>Options related to altering contractual numbers with the hotel, postponing IFNC15, and cancelling the in-person IFNC15 were explored.</p> <p>Board members explored:</p> <ul style="list-style-type: none"> <li>• Known and unknown risks</li> <li>• Actions to minimize uncertainties</li> <li>• Ways to address the need for membership engagement</li> <li>• Concerns with speculations about conference sponsorships and attendance in light of all the current uncertainties</li> <li>• Scenarios, risks, and consequences of moving conference later in to 2021 and 2022</li> <li>• Possible ways to provide a valuable, connecting, and engaging virtual conference as members understand current context and more prepared to conduct virtual conference.</li> <li>• Contract clauses that may reduce our liabilities</li> <li>• Ideas about membership surveys to provide input</li> <li>• Approaches to mobilizing our members, committees, and conference planning for virtual workshops/conferences</li> </ul>

- Possibilities of offering prior preconference workshops online
- Ways to work with Ireland Health Research Board grant and Dublin City University
- Providing webinars, virtual offerings in collaboration with Ireland entities
- Possibilities related to early career researchers, students, involvement
- Ideas of moving from a face to face to a virtual conference
- Thoughts about a small group meeting in UK, US, Ireland etc so that members come together for a face to face; Satellites reaching out from a central site
- Online offering costs

The Executive Committee has recommended to the International Family Nursing Association Board to cancel the contract for IFNC15 completely. Veronica Swallow seconded the motion. There was a unanimous vote to cancel the contract with the Clayton Hotel in Dublin Ireland and move forward with planning a virtual Conference. The conference planning committee will be consulted to pursue innovative ideas to conduct the 15<sup>th</sup> International Family Nursing Conference virtually.

Messages: New Delivery Format for this Conference, Strategic Direction of a Global Conference in Future, IFNC Planning with Excitement