

# MINUTES

## IFNA Practice Committee

10:00 – 11:30 am EDT, Wednesday, February 20 2019 Go-To Meeting Online

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### Sent to:

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IFNA Practice Committee members

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### Approval of Minutes

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Minutes from January 16 2019 meeting were not available for approval but will be circulated soon.

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### Brief Member Updates: All (10:00-10:20)

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Junko is developing a family nursing competency scale and also an e-learning tool for family nursing in Japan. She will present at IFNC14 about this research.

Yuuko is continuing her family nurse practitioner studies and is beginning her clinical rotation this term with a pediatric practitioner who is family focused. She is also continuing part-time with the infant development program.

Mandy is collecting research about ICU nurses' experiences with family (related to Research Committee sub-committee) and has just submitted two grants (family experiences of waiting when a member is in ICU; family experiences of waiting in the ED).

Norma is going through the IRB process to set up a research study to explore patients and families who are cancer survivors. There seems to be little research about people who still need support after they have finished active treatment.

Teresa continuing with her PhD studies and is immersed in a systematic review looking at interventions with families.

Maria has been invited to join the planning committee of IFNC14. She is going to present a pre-conference workshop led by Suzanne Feetham along with Junko. Maria was invited to speak in the opening ceremony of a family nursing course that is starting in March about the position statements from IFNA. She recently spoke in Mexico about the generalist competencies.

Carole is doing a pre-conference on Serious Illness Conversations and an expert lecture on family caregivers at IFNC14. She is joining Maria in Porto next week to work with graduate students and be the keynote speaker at a conference initiated by the Portuguese Palliative Care Association to speak about the Family Caregiver Decision Guide which is being translated into Portuguese. Portugal is now at a critical point in recognizing and supporting family caregivers.

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### Update from the Board – CR (10:20-10:25)

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- The Bylaws revision is now drafted and there is Board approval to circulate to members for review and comments. Carole requested that members review and send any comments or suggestions.

- This year is an important election year with the following positions being open: President-Elect, Treasurer, 3 Directors, 2 Nominating Committee members. Carole requested that anyone interested in standing for a Board position contact her
- The Board has developed a template for committee meeting agendas that can then be used for minute taking that Carole will circulate and considered for use.
- As the Board Liaison, Carole's job is to update the PC about Board activities, write a summary of the PC meetings for each Board meeting, and send approved PC minutes to Debbie Zaparoni for the website.
- Carole thanked Yuuko on behalf of the Board for stepping forward to be the PC co-chair.

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### Agenda Item 1: IFNA Position Statements Dissemination Project - TG and FL (10:25-10:50)

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- A. IFNA Position Statements Cited in Journal Publications;
- B. Promotional Letters Sent to Nursing and Health Care Leaders in Key Nursing Organizations, Educational Institutions, and Health Care Centers;
- C. Paper and poster presentations about the IFNA Position Statements at Conferences;
- D. Grey Literature;
- E. Dissemination Efforts Added to Agenda of IFNA Standing Committees.

Members are now placed in working groups that will track the dissemination of both generalist and advanced competency statements in their tracking area. Each group will now develop a strategy for tracking the dissemination of the position statements within their tracking area. Working groups were reviewed. Teresa sent an example of the kind of information that is documented in each tracking area as it appears on the website now and this was reviewed. When the templates are completed by each working group they will be combined for a final document and will be presented at IFNC14 (poster presentation).

Discussion ensued about how to collect information, e.g., via the listserv, or by searching the family nursing conference programs.

**ACTION (all members): Each working group is asked to meet before the next PC meeting to develop a strategy for how information is collected, which will be reported and discussed.**

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### Agenda Item 2: Update from Newsletter Sub-committee re: submissions – CV and YM (10:50-11:00)

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- Current Newsletter offerings –
- Future Newsletter offerings – Suggestions

Yuuko reporting: We were contacted by Janice Bell to discuss how best to support the newsletter. Cristina and Yuuko have a meeting with Janice about how to refine the process for getting the news out to the members. Yuuko also requested that PC members let Cristina or herself know suggestions. She also had ideas about news items such as stories about graduate students – what would be wonderful to highlight? Carole suggested that we could develop news items from our member updates at the beginning of each meeting.

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### Agenda Item 3: Strategic Plan Item - Implementation & Dates All (11:00-11:15)

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- Translation Updates:

**ACTION:** Maria will be in touch with Romy Maher-Imhoff to get an update on the Swiss translation and with Francine de Montigny to get an update regarding the French translation as well as Li Chi Chiang about the Chinese translation; an Arabic translation is under development.

Norma suggested that we review the IFNA membership profile to determine whether additional translations would be useful and to identify members who might help with the translations.

- Promotion of Competency Use and implementation of Family Nursing progress across world and country organizations

**ACTION:** Carole will get information about past dissemination of the competency statements initiated from the Board level (e.g., letters from the President to university schools of nursing) and get Board direction about disseminating the competency statements to national and international organizations (i.e., who will do this? The Board (President) or the Practice Committee?

- Update on continued Immigrant crisis  
This is still relevant because the crises are not stopping. Maria gave the example of South America. The sub-committee will meet in the near future.
- Collaboration with IFNA Committees & Board – Nursing Practice & Curriculum Development & Evaluation  
Carole suggested one place to start is with the Education Committee about webinars. Discussion included webinar ideas: immigrant crisis; noting presentations at IFNC14 that would be suitable for webinar presentation
- Other

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#### • [Agenda Item 4: IFNC14 - All \(10:15-10:25\)](#)

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- Preparation of the 2 posters accepted (one on the dissemination project [Teresa will start this poster] and one on the immigrant and refugee crisis [Maria will start this poster]). The draft posters will be circulated for committee review. Norma raised the issue that Kathy had the funds and resources to print the posters. Discussion ensued about how to do this.

**ACTION:** Norma is going to investigate what may be done about designing and printing the poster. She will report back at the next meeting.

- IFNA Practice committee meeting – August 2019, during IFNC14

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#### • [Agenda Item 5: Other Topics – \(10:25-10:30\)](#)

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- Other Discussion Topics -
  - All members sign-up for sub-committee work commitment
  - Meeting schedule

Respectfully Submitted,

Carole Robinson

Members of the committee are expected to attend meetings regularly and contribute by way of joining a sub-committee.

Next Scheduled Practice Committee Meetings:

March 20, 2019 5p EDT

April 17, 2019 10a EDT

May 22, 2019 5p EDT

June 19, 2019 10a EDT

July 24, 2019 5p EDT

August 14 2019.....5p EDT (to be confirmed)