

ATTENDEES	Sandra Eggenberger, Cristina Garcia-Vivar, June Horowitz, Kathy Knafel, Jane Lassetter, Wendy Looman, Sonja Meiers, Birte Ostergaard, Carole Robinson, Veronica Swallow Staff: Beth Kassalen and Debbie Zaparoni Unable to Attend: Naohiro Hohashi
GUESTS	
MINUTES BY	Sandra Eggenberger

Agenda topics

APPROVAL of MINUTES

DISCUSSION	IFNA BOD Minutes August 10, 2017 approved.		
FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE	

FINANCIAL REPORT

DISCUSSION	<p>Kathy Knafel (KK) reported an overall positive financial status of the International Family Nursing Association (IFNA) and overall positive financial outcomes from the International Family Nursing Conference (IFNC). Conference expenses continue to be incurred. At this time the conference income needs to be reviewed with possible adjustments since donations made by individuals may have been listed as Direct Public Support and not conference income in the reports. KK and Debbie Zaparoni (DZ) will make the appropriate revisions and then report. After all expenses and income reconciled from IFNC 13 (2017) the prior conference incomes and expenses with net incomes will be shared with the membership.</p> <p>IFNA current net assets are more than last year at this time. KK emphasized the importance of the conference income to the overall functioning of IFNA.</p> <p>Funds generated from the Honor A Family Nurse will be further examined and the relationship to the Foundation account and mission of the Foundation will be further explored.</p> <p>Since the start of 2017 we have generated about 30 in membership dues – an increase since last month.</p>		
FOLLOW-UP			
	<p>KK and DZ will review line items and then provide an overview financial report of 2013, 2015, 2017 conferences expenses and income to the membership in future.</p> <p>KK will further discuss with the Resource Advancement Committee the possibility of designating funds from the Honor A Family Nurse program to the Foundation. Resource Advancement Committee will make recommendations to the Board of Directors (BOD) in upcoming meetings.</p>		

AMAZON SMILE: IFNA FOUNDATION

DISCUSSION	Beth Kassalen (BK) presented the Amazon Smile program where individuals can designate a charitable organization to receive a percentage of their purchase. The International Family Nursing Foundation
-------------------	--

	account could be member's identified organization. BK prepared an introduction to the program for IFNA members. An introduction to the program and International Family Nursing foundation and purpose/goals will be distributed to members. The Board of Directors expresses appreciation to BK for presenting this opportunity.
--	---

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
BK will distribute the introduction to the Amazon Smile and IFNA Foundation.	BK	

CONFERENCE PLANNING

DISCUSSION	<p>A proposal for the IFNA 2019 Conference by Children's National Health System was carefully reviewed. Strong partnership and collaboration opportunities are evident in the proposal.</p> <p>Hotel proposals from Canada were reviewed.</p> <p>Member input related to conference location was reviewed.</p> <p>Kathy Knafl (KK) moved that the IFNC 14(2019) site be Washington DC pending hotel approval. Jane Lassetter (JL) seconded the motion. Board approved.</p>
-------------------	--

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Kassalen Management company will move forward with seeking arrangements with hotels prior to final board approval. Goal will be to make decisions at October meeting.		

MEMBERSHIP

DISCUSSION	The membership drive was noted. The committee has held a discussion concerning possible added incentives. Retention activities of current members during off conference years are being discussed at the next meeting. Terms of Reference are being reviewed prior to next meeting.
-------------------	---

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ORGANIZATIONAL MEMBERSHIP

DISCUSSION	The Order of Nurses in Portugal has requested corporate membership to International Family Nursing Association. BOD discussed the bylaws that state membership includes individual and corporate designation with corporate membership available to organizations, corporations, or universities. Beth Kassalen (BK) suggested the corporate membership have a fee structure of \$1000.00 with associate membership being providing to the members at a 25% discount. Carole Robinson moved that corporate membership be offered to the Order of Nurses for Portugal with a fee for 2017-2018 of 1000.00 US Dollars and associate membership being offered to members in both organizations. Website recognition on both sites would be an element of this organization membership. Board approved.
-------------------	---

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

RESEARCH

DISCUSSION	Kim Mooney-Doyle (USA) has agreed to co-chair together with Helene Cincotta and Cindy Danford (USA) has agreed to co-chair the international subcommittee. Appreciation is expressed to these members for assuming this responsibility.
-------------------	---

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

PRACTICE

DISCUSSION	Kathy Anderson and Sharon Denham have requested a list of IFNA members in the US to keep family nursing curriculum in the US. In light of the IFNA policy of not releasing IFNA emails, individuals who wish to participate in the US discussion about family nursing in the curriculum will be asked to contact Kathy Anderson and Sharon Denham.	
-------------------	--	--

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

COMMUNICATION

DISCUSSION	<p>Board Liaison Veronica Swallow (VS) provided an update from the Communication Committee on plans related to a new IFNA initiative. Following the 14th International Family Nursing Conference President Jane Lassetter (JL) suggested that the keynote Dr. Martha Driessnack’s presentation of family narratives be used to develop relationships and connections with IFNA members. Janice Bell (JB), co-chair of communications committee shared a draft copy of the IFNA Communications Committee proposal for the content and process of IFNA member contributions to this IFNA initiative—“Who Are You From?”: Family Narratives and Family Nursing. (See attached). Janice Bell recommended that these IFNA member family stories emphasize the influence of these stories to family nursing scholarship and practice and then published as a short blog post on the IFNA website.</p> <p>JL will finalize the processes and mechanics with communication committee and then share this initiative with IFNA membership. JL indicated a willingness to develop her own family narrative and encouraged other board members to share their family story. The Board of Directors (BOD) expressed appreciation to JL for the vision in seeing the potential for continuing dialogue and developing IFNA relationships through this keynote. The BOD also expressed gratitude for the important contributions of JB and Joel Anderson’s in guiding this initiative and the communication committee.</p> <p>Additional information:</p> <ul style="list-style-type: none"> · Twitter data over a 15 period of June 12-25, 2017 showed 184 participants used the conference hashtag #IFNC13 and generated 1,395 tweets to create 971,439 impressions. · Dr. Joel Anderson and Dr. Wendy Looman have been identified as “Top Nursing Professors on Twitter” by Online Education.com: https://www.onlineeducation.com/features/nursing-profs-on-twitter. · Committee’s recommendation is NOT to use Facebook. · Committee indicates branding for IFNA (e.g. IFNC13, IFNA2017 etc is confusing). Announcing the hashtag when the conference is announced would support consistency. 	
-------------------	--	--

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

EDUCATION

DISCUSSION	Board Liaison Sandra Eggenberger (SE) provided an update from the Education Committee. A subcommittee of Education Committee is reviewing feedback, suggestions, and input related to the Graduate Level Education Position statement. The plan is for subcommittee to provide suggestions to Education Committee and then a revised draft of the Graduate Level Education Position will be submitted to the Board this fall.	
-------------------	---	--

	<p>The Education Committee meets the third Tuesday of each month and will resume meetings on Sept 19th 2017 at 1pm (EDT).</p> <p>The Education Committee is moving forward with plans for webinars.</p> <p>The Education committee continues work on the upcoming webinars: Part 2 State of the Science of Family in Research, Education, & Practice: A Collective Family Perspective (Speakers: Sandra Eggenberger and Sonja Meiers; September 22, 2017) Part 3: State of the Science of Family Interviewing in Research, Education, & Practice: A Global Perspective (Speakers and Time: TBD)</p>
--	---

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

Ad Hoc Committee: Competencies for Family Nursing Practice

Discussion	<p>The BOD reviewed the draft position statement related to two levels of competencies in family nursing practice (See attached). The working subcommittee, Ad Hoc committee of Sandra Eggenberger, Wendy Looman, Sonja Meiers and Carole Robinson indicated no additional board member comments or suggestions related to the draft position statement were submitted.</p> <p>The board reviewed the draft document: Position Statement on Competencies for Family Nursing Practice that addresses IFNA’s two levels of competencies in family nursing practice:</p> <ul style="list-style-type: none"> · Generalist competencies for family nursing practice · Advanced competencies for family nursing practice <p>Discussions about this draft position statement focusing on clarifying that IFNA recognizes two levels of competencies: generalist and advanced. The advanced competencies for family nursing practice are not linked to advanced practice which has regulatory status designation in some countries. Clarification that one can achieve advanced competencies for family nursing practice, regardless of designation as an advanced practice nurse.</p> <p>Carole Robinson (CR) moved to approve the draft position statement for dissemination and feedback. Sonja Meiers (SM) seconded the motion, Board approved the draft Position Statement on Competencies for Family Nursing Practice.</p> <p>As board liaison CR will provide practice committee with information about the position statement. This draft position statement will then be distributed to IFNA members for suggestions, comments, and modifications. Following the usual processes a vote will be taken on this position statement with similar processes to other position statements.</p>
------------	--

	PERSON RESPONSIBLE	DEADLINE
CR will provide follow up.		

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Next Meeting <ul style="list-style-type: none"> • Committee reports 		

- | | | |
|--|--|--|
| <ul style="list-style-type: none">• Site for International Family Nursing Conference 14 (2019)• Education and Simulation• UN Hig Commissioner for Refugees• IFNA Polo Shirts/Jackets• Role of the Country Liaisons | | |
|--|--|--|

Draft Copy of the IFNA Communications Committee Proposal

Invitation to be posted to IFNA blog

“Who Are You From?": Family Narratives and Family Nursing

At IFNC13 in Pamplona, Spain, Dr. Martha Driessnack, Associate Professor of Nursing at the Oregon Health & Science University, offered a fascinating keynote titled "Who are you from?": The importance of a family stories. During her presentation, she provided a compelling argument based on research, including genomic evidence, to support the positive influence family stories have on resilience and well being in children and adults.

Many of us recognize the power of family narratives, both for our patients and research participants, as well as ourselves. Oftentimes, these narratives have inspired our careers and trajectories. I've written about my family narratives and how these influence my work on my own blog. Other IFNA members have shared such narratives as well, such as this one from Janice Bell.

In the interest of building relationships and fostering community among IFNA members, you are invited to share your own family story with an emphasis on how it has influenced you as a family nurse and informed your family nursing scholarship and practice.

Your short personal family story will be posted on the IFNA blog as a regular feature. Below are some guidelines for writing and submitting your own narratives:

- Narratives should be no more than 500 words.
- Keep in mind that these are stories, so make them engaging. Don't think of this as a journal article. Engage the reader.
- Because these are personal stories of your family, be sure to have consent for publication from anyone mentioned in the narrative. · Submit your narratives here. Once your narrative is received and ready for posting, I'll contact you via email for a photo to add to the post.

Joel G. Anderson, PhD, CHTP, is an Associate Professor at the University of Tennessee College of Nursing and a member of the IFNA Communications Committee. His research focuses on support of family caregivers and persons with dementia. He uses social media as one way of examining the family caregiving experience. You can follow him on Twitter at @JoelAndersonPhD or read his blog.

Janice M. Bell, RN, PhD, is an Associate Professor Emerita at the University of Calgary, co-chair of the IFNA Communications Committee, and Founding Editor of the Journal of Family Nursing. She co-developed the Illness Beliefs Model and focuses her scholarship on illness suffering, family healing, therapeutic conversations with families, family interventions in health care, and family intervention research. You can follow her on Twitter at @janicembell or read her blog.

DRAFT Position Statement on Competencies for Family Nursing Practice

International Family Nursing Association

The International Family Nursing Association (IFNA) believes that the family health experience is the foundation of individual and family health and wellbeing; therefore, all nurses, practicing in all contexts require competencies in family nursing. IFNA recognizes two levels of competencies in family nursing practice:

- Generalist competencies for family nursing practice
- Advanced competencies for family nursing practice

Given that the term “Advanced Practice” is viewed and regulated differently around the world, this position statement has been developed to clarify the organization’s position regarding the two levels of competencies that have been identified.

We believe

- All nurses working in all contexts require, at a minimum, generalist level competencies for family nursing.
- Ideally, nurses will develop advanced level competencies for family nursing and this can occur in multiple ways, for example, through graduate education, continuing education, practice experience, and/or clinical mentorship. This means that any nurse may develop advanced level competencies for nursing families regardless of formal education and without the official designation of “Advance Practice Registered Nurse.”

Prepared by Ad Hoc Working Subcommittee of IFNA Board of Directors:

Sandra Eggenberger
Wendy Looman
Sonja Meiers
Carole A. Robinson

Approved by Board of Directors 9-14-17