

ATTENDEES	Regina Bouso, Kit Chesla, Sandra Eggenberger, Cristina Garcia-Vivar, Laurie Gottlieb, Naohiro Hohashi, June Horowitz, Kathy Knafl, Jane Lassetter, Wendy Looman, Sonja Meiers, Birte Ostergaard, Carole Robinson, Veronica Swallow Staff: Debbie Zaporoni and Beth Kassalen
GUESTS	
MINUTES BY	Sandra Eggenberger

Agenda topics

APPROVAL of MINUTES

DISCUSSION	<p>IFNA BOD Minutes 05/11/17 approved. Sandra Eggenberger (SE) was acknowledged for her carefully developed minutes that provide a tracking system as the IFNA entity continues growing. The Board of Directors views the minutes as critical to optimal level of functioning in a new and evolving organization. Sustaining and growing IFNA and the mission/vision depends on a careful record of decision making, communication, and structure/function processes. SE expressed appreciation for the input of the presidents and the management company in providing additional input to all minutes. Minutes of the BOD and committee meetings are essential to IFNA. With a goal of being transparent and communicating with the members the minutes of the BOD are publicized and the synopsis of board meetings is shared via constant contact.</p>		
FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE	

WELCOMING AND FAREWELLS TO THE BOARD OF DIRECTORS (BOD)

DISCUSSION	<p>Newly elected board members were welcomed to IFNA Board of Directors (BoD). New members were acknowledged for their willingness to serve IFNA and sharing their expertise, knowledge, and time. Outgoing members were acknowledged for their service. The heartfelt appreciation of the board for the outgoing board members' outstanding service was expressed. Board members are needed to continue growing and sustaining IFNA with quality outcomes. Overall board processes were briefly reviewed. Strategic plan and directions were noted.</p>		
FOLLOW-UP			

NEW BOARD MEMBER LIAISONS

DISCUSSION	<p>Board member liaison positions were discussed. The role of the liaisons, the needs for position, and aligning expertise were discussed. Board Liaison positions were identified as:</p> <ul style="list-style-type: none"> · Awards – N. Hohashi · Bylaws – C. Robinson · Communications – V. Swallow · Conference – S. Meiers / J. Horowitz · Education – S. Eggenberger · Membership – W. Looman and C. Garcia-Vivar · Nomination – J. Lassetter · Practice – C. Robinson · Research – B. Oestergaard · Resource Advancement – K. Knafl
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FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
JL will send communication to committee chairperson regarding board liaison positions and processes.	JL	

IFNA DIRECTIONS

DISCUSSION	<p>Carole Robinson (CR) and Jane Lasseter (JL) reviewed current directions and of IFNA committees. The work of the IFNA committees and the Board is vital to IFNA. The continued efforts of all are valued. The joint meeting of all committee chairs was perceived as valuable and may need to continue to produce optimal results. Additional dialogue among board members and committee chairperson may be needed as the organization continues to grow and develop. The current work of the Practice Committee in publicizing the Advanced Practice position statements is a significant event for IFNA. The tremendous time and work of the committees in developing position statements was recognized by the BoD. Additional dialogue is needed to assist members in fully grasping understandings of all position statements by IFNA. CR was asked to dialogue with Practice committee chairperson regarding current IFNA position statement and next steps.</p>	
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FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
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CR will arrange a meeting with chair of Practice committee to continue discussion.	CR	
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FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
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Next Meeting <ul style="list-style-type: none"> • Committee Reports • International Family Nursing Conference 2019 Location 		
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