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| <b>ATTENDEES</b>  | Regina Bousso, Kit Chesla, Sandra Eggenberger, Naohiro Hohashi, Kathy Knafl, Jane Lassetter, Birte Ostergaard<br>Veronica Swallow<br>Staff: Beth Kassalen, Debbie Zaporoni<br>Unable to Attend: Cristina Garcia-Vivar, Laurie Gottlieb, Carole Robinson |
| <b>GUESTS</b>     | Donna Curry to present the Position Statement on Graduate Family Nursing Education.<br>Kathy Anderson to present the IFNA Position Statement on Advanced Practice Competencies for Family Nursing.  |
| <b>MINUTES BY</b> | Sandra Eggenberger  |

**Agenda topics**

**APPROVAL of MINUTES**

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| <b>DISCUSSION</b> | IFNA BOD Minutes 3/09/17 approved. |                 |  |
| <b>FOLLOW-UP</b>  | <b>PERSON RESPONSIBLE</b>          | <b>DEADLINE</b> |  |
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**FINANCIAL BOARD REPORT**

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| <b>DISCUSSION</b> | <p>Kathy Knafl (KK) reported a very positive financial report. Our current total assets are more than last month and more than last year at this time. Since the start of 2017 we have generated about +15K in membership dues and about 53K in conference registration fees. We have about 38K in committed conference support commitments. The RAC is moving into high gear on promoting the Honor a Nurse Program.</p> <p>The Resource Advancement Committee met on March 27 with attendees providing updates on their fund raising and conference support activities. Cristina Garcia-Vivar provided a detailed written report of contributions the University of Navarra is making to the conference. Committee chair, Janet Deatrick has been working closely with committee members targeting different funding sources. She also has begun attending the Conference Planning Committee (CPC) meetings to ensure ongoing communication between the RAC the CPC. As the dean of a US college of nursing, Linda continues to focus her fund raising efforts on the deans and directors of AACN schools. She will be re contacting those deans with faculty/students presenting at the conference to elicit their support for the Honor a Family Nurse Program. Suzanne Feetham continues to seek support from nursing organizations and health care institutions in the US.</p> <p>The Honor a Family Nurse Program has been announced to IFNA members (see below). RAC members and the country liaisons will be involved in generating support for the program. Cristina and Nuria translated the submission form into Spanish and it has been posted on the IFNA website. Committee members discussed their hope that all BOD and RAC members would make a monetary or inkind (e.g., supporting a student or colleague who would not otherwise be able to attend the conference) contribution to the conference. To be listed in the final conference program as well as on the IFNA website, submissions must be received by May 1, 2017. All honoree submissions received through the final day of the conference will be recognized on the IFNA website only.</p> |  |  |
| <b>FOLLOW-UP</b>  |   |  |  |

**POSITION STATEMENT ON GRADUATE FAMILY NURSING EDUCATION**

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| <b>DISCUSSION</b> | Donna Curry was a guest at the Board meeting to share current draft of the International Family Nursing Association Position Statement on Graduate Family Nursing Education. In March an earlier draft of the document was shared with the Board. The Board made suggestions and the IFNA Family Nursing Education Committee made additional revisions. The current document was reviewed. Sandra Eggenberger (SE) suggested board continue to create opportunities for face to face dialogue with IFNA |
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members. Opportunities for dialogue will occur during Donna Curry's presentation at IFNC, IFNA business meeting and IFNA committee meetings at IFNC. The committee will also continue seek input from the membership. The Board acknowledged the significant work and dedication of DC, the committee, and others to complete the draft.

| FOLLOW-UP | PERSON RESPONSIBLE | DEADLINE |
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|           | DC and DZ          |          |

Kit Chesla moved the International Family Nursing Association Position statement on Graduate Nursing Family Nursing Education be accepted for distribution to the membership for their input. A list of questions will be developed with hopes of seeking additional input from membership. Donna Curry will seek input from the membership in collaboration with Debbie Zaparoni.

**IFNA POSITION STATEMENT ON ADVANCED PRACTICE  
COMPETENCIES ON FAMILY NURSING**

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| <b>DISCUSSION</b> | <p>Kathryn Anderson (KA) was a guest at the Board meeting to share the International Family Nursing Association Position Statement on Advanced Practice Competencies for Family Nursing. The overall document was reviewed by Board members. KA shared the lengthy process of the committee, examples of the literature reviewed, the consultation with certification entities in the US and beyond, as well as the revisions based on member input. The board continues to express appreciation for the committee's work and efforts of the committee to seek input in multiple ways. The unique nature of practice and global differences in education and practice continue to be a complex factor in developing this position statement. Variability in education, expectations, and knowledge application in family nursing and advanced practice for family nursing stimulated much discussion among board members. The process of individuals reviewing the document based on their current understandings and view of advanced practice in family nursing was noted. Discussion included: the overall intent of the document, the use of advanced practice language, global differences in education and practice, and the potential impact of this position statement on members/non-members and other organizations. A need for certification in Family Nursing-Advanced Practice as a future direction was noted and need to clarify this issue early in the beginning statement(s). The value in being able to have a document that stimulates continued dialogue was highlighted. Possibilities related to certification with IFNA and other bodies were explored. The value in the aspirations of this document from a global family association of IFNA was highlighted.</p> <p>The need for further discussion with the membership was noted. Multiple opportunities will occur at IFNC (2017).</p> <p>Board members (Kit Chesla and Sandra Eggenberger) suggested the document include an opening statement that addresses the aspirational and evolving nature of the document, as well as a comment to clarify the document's vision and use of advanced practice language. In the opening statement the reader would need to be aware that there is no current such certification available. The goal would be to have an opening and closing statement on the document to clarify these issues.</p> |
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| FOLLOW-UP | PERSON RESPONSIBLE | DEADLINE |
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|           | KC, SE, KA         |          |

KC and SE will provide KA with content for opening statement(s) that can be shared with the practice committee. The document will then be reviewed by the Board at the May meeting for final approval. Veronica Swallow moved and Birte Ostergaard seconded the IFNA Position Statement on Advanced Practice Competencies be approved with that understanding. Motion carried.

**CONFERENCE REGISTRATION**

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| <b>DISCUSSION</b> | Conference planning continues. Although Spain's Secretary of Health can not be present for the opening, efforts are ongoing for a representative of the local government to be present for the welcome. Early bird conference registration |
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|                  | deadline is April 19 <sup>th</sup> . Individuals can register without payment at this time. |                 |
| <b>FOLLOW-UP</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
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**AWARDS**

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| <b>DISCUSSION</b> | The Awards Committee has identified 2017 Awards: . Award letters are to be sent by April 15th to nominators and award applicants. Official announcement to the greater IFNA membership will occur at the awards ceremony in Spain. The Board approved up to 700.00 for the purchase of awards. Debbie will manage the purchasing of the awards. |                 |
| <b>FOLLOW-UP</b>  | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
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**Chapter Charter Application: UK and Ireland Chapter**

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| <b>DISCUSSION</b>   | The United Kingdom and Ireland submitted chapter charter applications. Board voted unanimously to affirm chapter formation of the UK and Ireland Family Nursing Association. The Board praised Veronica Swallow for her leadership in developing this chapter over the last two years. Beth Kassalen will be the liaison between IFNA and the chapter. The excitement of having a first chapter of IFNA was celebrated. |                 |
| <b>FOLLOW-UP</b>  | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
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| <b>FOLLOW-UP</b>  | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
| Next Meeting <ul style="list-style-type: none"> <li>• Committee Reports</li> <li>•</li> </ul> |   |                 |

**Honor A Family Nurse program Announcement**

The Resource Advancement Committee is delighted to announce the launch of a new fund raising effort, the Honor a Family Nurse program. The program is designed to provide support for the conference by recognizing the accomplishments of others. Honorees will be recognized at the conference and on the IFNA website. The Honor a Family Nurse program is a means of praising those among us (both IFNA members and nonmembers) whose accomplishments deserve to be recognized. A more detailed description of the program, examples of the kinds of accomplishment participants might like to recognize and honor, is available. Each submission is \$100 (US dollars). To be listed in the final conference program as well as on the IFNA website, submissions must be received by May 1, 2017. All honoree submissions received through the final day of the conference will be recognized on the IFNA website only

**Communications Committee Report**

•Social Media:

The JFN Special Focus Issue on #social media and #familynursing <http://journals.sagepub.com/toc/JFN/current>

There are a total of 5 articles on this topic: 4 articles plus Editorial published in the February 2017 issue of JFN.

The new JFN platform just released in November 2016 features a responsive design that includes Altmetrics to track citations.

Members of the Communication Committee will be offering a preconference workshop on this topic at IFNC13 A  
Social Media Primer for Family Nursing

Scholars:<http://internationalfamilynursing.org/2016/11/15/preconferenceworkshops3/#social>.

oJanice Bell had asked if the BOD have considered using social media such as Twitter and Facebook. Veronica and Carole have discussed (via Facetime which is actually a very effective and free way of communicating between time zones so Veronica will suggest this as an option that members of the Communication Committee might consider if not already using this) different social media and

communication options including Facebook, Twitter and Facetime, Veronica does not use Facebook but is a Twitter novice and understands the concerns that many people have about the time involved in learning this new skill and the very public nature of Twitter, but has recently contributed to 2 twitter chats around

student education with teaching colleagues and child nursing students which were a very useful way of engaging University of Leeds Child Nursing students, remotely in discussions around extra curricular issues such as managing exam stress, and promoting the discipline of children's nursing) and so it would be interesting to hear BOD

members' views on a suggestion that we ask the Communication committee e.g could they provide guidance on the IFNA web site on using Twitter, including the scope it can offer IFNA members who are not familiar with Twitter (for instance a Twitter Chat can facilitate discussion on an issue of shared interest for IFNA members and a Storify can later be created by the Twitter Chat host to summarize the chat; this storify could then be shared via the IFNA web site with those who were not available to engage in the Chat, perhaps because of different time zones). Other suggestions might include asking if the Communication Committee are prepared to determine a topic and host a facilitative Twitter Chat on a topic of general interest for those planning to attend IFNC13 e.g. getting ready to attend the conference in Pamplona what type of weather to expect, what type of clothes to pack in order to be well prepared, what types of food are typical in this part of Spain, what are common Spanish customs and phrases that international visitors would find useful.