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| ATTENDEES | Carole Robinson (President), Kit Chesla, Kathy Knafl, Jane Lassetter, Regina Bousso, Laurie Gottlieb, Wendy Looman Staff: Beth Kassalen, Debbie Zaparoni Unable to Attend: Cristina Garcia-Vivar, Birte Ostergaard, Sandra Eggenberger, France Dupuis |
| GUESTS | Sonja Meiers |
| MINUTES PREPARED BY | Debbie Zaparoni, KME Staff |

Agenda topics

APPROVAL of MINUTES

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| DISCUSSION | IFNA BoD Minutes 1/14/16 were approved. Laurie Gottlieb (LG) abstained from the approval vote since she did not attend the January, 2016 board meeting. | | |
| FOLLOW-UP | | PERSON RESPONSIBLE | DEADLINE |
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FINANCIAL BOARD REPORT

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| DISCUSSION | Debbie Zaparoni (DZ) reported a healthy financial status for IFNA. There was no significant variance or unexpected income / expense for the month. Carole Robinson (CR) noted the importance of member retention during a non-conference year. The VAT Recovery from IFNC12 continues to be a process. We are awaiting further assistance / direction from the University of Southern Denmark, Legal Department. | | |
| FOLLOW-UP | | PERSON RESPONSIBLE | DEADLINE |
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**INTERNATIONAL RESEARCH SUB-COMMITTEE
(GUEST – SONJA MEIERS)**

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| DISCUSSION | <p>CR welcomed Sonja Meiers (SM), chair of the International Research Sub-committee. SM was invited to join the call to discuss the research collaboration work within the sub-committee and to clarify, what, if any, responsibility does IFNA have. For example, does / should IFNA have responsibility to have oversight, quality control, or a scientific review of this work. Question – Does IFNA facilitate collaboration to do research or does IFNA “do” research?</p> <p>SM provided several documents related to the work of the sub-committee for BOD review, prior to this call.</p> <p>SM provided an overview of the work and indicated that this sub-committee was created as a direct response to the member survey done by the research committee. There are approximately 50 members of the sub-committee.</p> <p>SM is the PI on this work. IRB approval was received from Winona State University.</p> <p>CR indicated that the work of this committee seems to be that IFNA is “facilitating” international collaboration to do research, rather than IFNA actually “doing” the research.</p> <p>The BOD is in agreement that IFNA should not be “doing” research.</p> <p>From the discussions, it was identified that better communication between the IFNA BOD and IFNA Committees is necessary moving forward.</p> | | |
| FOLLOW-UP | | PERSON RESPONSIBLE | DEADLINE |
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| CR will follow-up with SM regarding outcome from further discussion amongst the BOD. | |
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IFNA Policy and Procedures Work Group

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| DISCUSSION | CR invited any member of the board interested in joining a work group to develop Policy and Procedures for the organization. Creating overall Policy and Procedures will clarify direction for the committees and the organization leaders moving forward. | |
| | Beth Kassalen (BK) is interested and will be a part of this committee | |
| FOLLOW-UP | PERSON RESPONSIBLE | DEADLINE |
| Those interested should send an email to CR or DZ. | ALL BOD | Before 3/10 meeting |

STRATEGIC PLANNING

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| DISCUSSION | CR reported that the new Strategic Plan has been DRAFTED. It was created from the Terms of Reference received from each Committee. It was distributed to the board members for their review. | |
| FOLLOW-UP | PERSON RESPONSIBLE | DEADLINE |
| Review and be prepared for discussion of the Strategic Plan Draft | ALL BOD | Before 3/10 meeting |

CANS INVITATION

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| DISCUSSION | CR received an invitation from the Council for the Advancement of Nursing Science (CANS), for IFNA to be a part of a session March 3rd that will bring together organizations that have research as a part of their mission. | |
| | Kathy Knafl (KK) provided an overview of this invitation. | |
| | CR is not available, and the group discussed possible members that could represent IFNA. | |
| FOLLOW-UP | PERSON RESPONSIBLE | DEADLINE |
| KK will contact Suzanne Feetham about representing IFNA at this session. | Kathy Knafl | Immediately |

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| DISCUSSION | Agenda Items were deferred until the March meeting. | |
| FOLLOW-UP | PERSON RESPONSIBLE | DEADLINE |
| Deferred to the March Meeting <ul style="list-style-type: none"> • Review / Approve TOR from Membership, Nominating, and Resource Advancement Committees. • Meeting attendance / Written committee summaries • Review / Discuss Strategic Planning Draft • Policy / Procedure Work Group Participation • Signature Banner • Refugee Crisis (Practice Committee) | | |