

IFNA Board of Directors

MINUTES JULY 13, 2017

CONFERENCE CALL

<b>ATTENDEES</b>	Sandra Eggenberger, Naohiro Hohashi, Kathy Knafl, June Horowitz, Jane Lassetter, Sonja Meiers, Carole Robinson, Cristina Garcia-Vivar, Wendy Looman, Veronica Swallow Staff: Debbie Zaparoni and Beth Kassalen Unable to Attend: Birte Ostergaard
<b>GUESTS</b>	
<b>MINUTES BY</b>	Sandra Eggenberger

**Agenda topics**

**MINUTES**

<b>DISCUSSION</b>	IFNA BOD Minutes 06/15/17 in Pamplona, Spain deferred until next meeting.		
<b>FOLLOW-UP</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**FINANCIAL BOARD REPORT**

<b>DISCUSSION</b>	<p><b>Treasurer Report</b>            Kathy Knafl (KK) reported that expenses and income following 13<sup>th</sup> International Family Nursing Conference are still being reconciled. KK and Debbie Zaparoni will further review documents and information, but initial review suggests positive outcomes with current financial report. The final financial report will be reviewed at next Board of Directors (BOD) meeting.</p> <p><b>Resource Advancement (RAC)</b>            The RAC met on April 24th. The final accounting of sponsorship and Honor a Family Nurse submissions is not yet available, but estimation is 50K from these sources of funding, with most (about 90%) coming from US donors. The RAC initiated and helped to organize a breakfast gathering of nursing leaders attending the 13th IFNC conference that was hosted by the Dean of the School of Nursing University of Navarre, with IFNA supporting the event. Sixteen individuals representing six countries attended. The meeting was a great success and generated a lively discussion about ways nursing leaders could promote IFNA's visibility (e.g., dissemination of Position Statements) and ways IFNA could support nursing leaders (e.g., develop a toolkit for disseminating information about IFNA). There was considerable interest in having this leadership group meet at future conferences to continue cultivating enthusiasm and commitment to IFNA.</p> <p>There have been some beginning discussions of strategies for future fund raising. Based on our past fund raising efforts, RAC members believe that deans of US Schools of Nursing are likely to remain a primary source of sponsorship (\$25, 250/64% of sponsorship for 2017 conference). In view of the level of support from US schools of nursing, the RAC would like to do some targeted cultivation of this group – both in terms of sponsorship and disseminating information about IFNA. To that end, the RAC recommends investing \$1900 in a display booth at the Academic Nursing Leadership Conference of the American Association of Colleges of Nursing. RAC member Linda Young and other IFNA members (Sonja Meiers and Jane Lassetter) will be participating in the conference and would "staff" the booth. A goal would be to distribute information about IFNA (e.g., policy statements) to the largest annual gathering of academic leaders in the US (deans, directors, associate and assistant deans attend). The RAC also will be pursuing options for expanding sponsorship from international sources. Joanne Disch (faculty ad honorem and former director of the Katherine J. Densford International Center for Nursing Leadership at the University of Minnesota School of Nursing USA) had volunteered to consult with the RAC on this.</p> <p>Appreciation is expressed to Linda Young for her efforts with this RAC group and making plans for the future. The BoD values Janet Dearick and Kathy Knafl continued support for RAC.</p>
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	Carole Robinson (CR) moved to approve RAC request for booth expenditures (\$1900.00) at AACN of Nursing. This booth may include banner, IFNA table cover, approved position statement etc. June Horowitz seconded the motion. Motion carried.
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#### FOLLOW-UP

KK will inform Dean Linda Young of these plans related to IFNA presence (booth and IFNA members) at AACN and ask Dean Young to follow up with the management company and IFNA members attending about actions.

KK

#### 14<sup>th</sup> International Family Nursing Conference (2019) Site

DISCUSSION	Various sites in North America for the 14 <sup>th</sup> International Family Nursing Conference remain a topic of discussion. Valuable input from IFNA member survey regarding Canada and United States was reviewed. Member responses, as well as strengths and limitations in the survey were noted. The Board agreed to explore two possible sites in Canada and one site in the USA after an expression of interest was received to partner in offering the next conference. Board members identified the value in engaging practice partnerships more fully in IFNA which may be a useful approach to increasing members from practice and working towards sustaining a growing membership. An opportunity to engage key practice systems in the 14 <sup>th</sup> or 15 <sup>th</sup> IFNC was explored. BoD identified a priority need to involve members, conference planning committee, management company, and the board in the process of site selection. The Canadian sites of Vancouver and Montreal continue to be viable sites. In light of recent travel bans in United States a city in US continues to create concerns; however, the BoD plans to thoughtfully review the issue.
	The formation of the conference planning committee continues. The conference planning committee will engage in a discussion about those sites currently being considered and proposals being submitted.

#### FOLLOW-UP

#### PERSON RESPONSIBLE

#### DEADLINE

CR will seek proposals for the BoD to review at September meeting and the management company will update the materials from Montreal and Vancouver.

CR  
DZ

#### COMMITTEE / BOD LIAISONS

DISCUSSION	Jane Lassetter (JL) will contact committee chairpersons to inform them of the designated person who will serve as board liaison. JL will copy each of the board liaisons on the email to keep communication open regarding the processes of communication and individual designations. JL will also further discuss processes between board liaisons and committee chairs and IFNA BoD to help clarify the roles and communication between board and committees. Additional dialogue about the functions of these key roles is important as IFNA further develops.

#### FOLLOW-UP

#### PERSON RESPONSIBLE

#### DEADLINE

Email communication will be distributed to all committee chairpersons and board liaisons.

JL

#### BYLAWS

DISCUSSION	Recommendations for bylaw revisions are being distributed to the members in near future. The Board and members are encouraged to respond.

  

FOLLOW-UP	

## AWARDS

DISCUSSION	The Awards Committee has received positive feedback regarding the 2017 IFNA Awards processes. The BoD appreciates the thoughtful work of the Awards committee in seeking, naming, and recognizing these award recipients.		
FOLLOW-UP		PERSON RESPONSIBLE	DEADLINE

## EDUCATION

DISCUSSION	The Research Committee in collaboration with the Education Committee are moving forward with plans for webinars: Part 2 State of the Science of Family Interviewing: A Collective Family Perspective (Speakers: Sandra Eggenberger and Sonja Meiers; September 18-22, 2017) is currently being planned. Part 3: State of the Science of Family Interviewing: A Global Perspective (Speakers and Time: TBD)		
FOLLOW-UP		PERSON RESPONSIBLE	DEADLINE

## COUNTRY LIAISONS

Discussion	At 13 <sup>th</sup> IFNC the country liaisons met for a networking session that was a well-attended and engaging event. The role of country liaisons continues to be expanded. The Board recognized and praised their significant role in IFNA. Additional members are expressing interest in serving in this capacity. Goals of disseminating the position statements through country liaisons remain a topic. Several members expressed the desire to retain this IFNA board liaison networking event. Veronica Swallow, June Horowitz, and Jane Lassetter were recognized for this idea and event.		
	Country Liaison involvement discussion will continue.	PERSON RESPONSIBLE JL	DEADLINE

## PRACTICE

DISCUSSION	CR summarized for the BOD the meeting with Practice committee chairperson Kathy Anderson (KA). CR and JL explored board members discussion points about the International Family Nursing Association Position Statement on Advanced Practice Competencies for Family Nursing. The board members discussed how the global nature of IFNA may have created differing perceptions and assumptions related to language of Advanced Practice and diverse understandings of specialties, Advanced Practice roles and governing bodies. The unique nature of practice in settings and country differences in practice and language appear to be factors that increased complexities in developing this position statement. The BoD recognizes and values the committee's efforts to maintain the international focus of IFNA. A goal of the practice committee has been to recognize the global differences in roles, specialty designations, and goal of all nurses in all settings engaging in these family nursing practices and competencies. In light of a need to gain more full understandings and increase the dialogue among BoD a few members engaged in advanced practice education volunteered to meet in order to explore thinking and understandings. CR, Sandra Eggenberger (SE), Sonja Meiers (SM) and Wendy Looman (WL) will meet to further discuss understandings, strengths, and concerns.  KA has indicated the Practice Committee may want to partner with those health care systems that are implementing competency document to identify ways the competences and position statements are being implemented. The practice committee explored the thinking that that practice system may be able to inform the committee on the impact and efficacy of the statements. Partnering academic and practice system may be a key way to evaluate and inform. The pre-licensure position statement may be a first step in aligning health care system and IFNA statements. As well as collaboration with practice settings clarification of the literature and evidence review processes may also be helpful to the members, Board fully supported this idea of examining the pre-licensure documents with practice partners. The BoD appreciates the practice committee's willingness to investigate implementation of position statements with practice health care systems.
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FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
CR will meet with board member volunteers to gain deeper understandings of the position statements. CR will meet with Practice committee chairperson to further explore potential practice committee and health care systems partnering on position statement implementation.	CR	

### COMMUNICATIONS

DISCUSSION	Jane Lassetter (JL) shared the idea of IFNA members telling their story of family experiences and family nursing. Board discussed idea of communication committee possibly creating a repository of stories. This would be a follow up from the keynote at IFNC13 and create more connections and networks. Ideas were generated about possibly contacting keynote Martha Driessnack to see if she would be willing to offer a webinar addressing her topic. Then after the webinar the board may want to share their stories. BoD valued this idea and encouraged Veronica to share with communications committee.	PERSON RESPONSIBLE	DEADLINE
	JL will contact Martha Driessnack about possibility of sharing her keynote. SE will share the idea with Education committee to seek their input. VS to share with Communication Committee	VS	

### INTERNATIONAL FAMILY NURSING CONFERENCE (2017)

DISCUSSION	13 <sup>TH</sup> International Family Conference planning committee is reviewing the evaluation from IFNA members. The committee is meeting in near future to develop recommendations for the 14 <sup>th</sup> IFNC planning committee. Evaluations will be shared with the BoD in near future.	PERSON RESPONSIBLE	DEADLINE
	JL, JH, SM review evaluations	JL	

FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Next Meeting <ul style="list-style-type: none"> <li>• Committee Reports</li> <li>• International Family Nursing Conference 2019 Location</li> </ul>		