

Minutes: Education Committee of IFNA

March 18, 2014 at 1:00 p.m. EST

Present: C. Steinwedel, N. Krumwiede, N. Leibold, S. Eggenberger, L. Schwartz

Topics of Discussion:

1. Announcements: Latest newsletter Global Connections featured a section on family level interventions.
2. Minutes from January were sent to Debbie Zaporoni for posting. Minutes for February were amended to add the attendance of S. Denham and also to correct the statement about W. Schroeder contribution to resources. She is featured on one of the video clips. February minutes were approved by consensus as amended.
3. Agenda Item 1: Webinars and Online Offerings Subcommittee Report: D. Huddleston (not present)
  - a. Webinar Registrations for groups: C. Steinwedel reported that the payments for archived webinars are one-time payments rather than payments per viewing, according to Debbie Zaporoni. That means the archived webinars can be reused in classroom settings after initial purchase. C. Steinwedel reported that the Board of Directors did not provide feedback as yet on the philosophical question regarding whether or not we should charge fees for archived webinars.
  - b. Webinars: C. Steinwedel reported that the abstract submissions for potential webinar speakers are going to D. Huddleston. The last webinar (2/28) was the best attendance to date, with forty registrants from 4 countries to hear and view Kathy Knafl's presentation on the challenges of doing family research. The most recent webinar was well-received, with all respondents rating it Excellent or Excellent-Good. Suggestions for future topics included more detailed research methodologies, such as how to conduct family focus groups and manage that data. Our next webinar will be on April 10 (Thursday) at 1:00 p.m. EST, and the speaker will be Sharon Denham speaking about Family Focused Nursing Practice. That means our most recent two webinars are on research and practice. Committee members were asked to suggest webinar speakers and topics, sending them to D. Huddleston. S. Eggenberger noted that faculty members at Minnesota State University at Mankato have presented excellent topics in conjunction with IFNC, and these may be good topics to present for our webinars.
  - c. Certificates of attendance have been developed using two formats for board review. C. Steinwedel reported that the certificates of attendance were approved by the Board of Directors. She will ask D. Huddleston to collaborate with Debbie Zaporoni on making certificates available to webinar attendees.
4. Agenda Item 2: Communications and Organization Subcommittee: N. Krumwiede and S. Denham (Norma was present)
  - a. Member profiles: C. Steinwedel encouraged members of the committee to update or initiate their member profiles on the IFNA website. She has also sent "friend" requests to others on the committee so we can connect through the website.

Messages may be sent either publicly or privately via linking on the website. C. Steinwedel noted that the website has been running very slowly, and she reported that D. Zaporoni is aware of the problem. The management group is looking for a different hosting server for our website so it can run more smoothly. C. Steinwedel suggested that perhaps the Communications Committee could put all of the tutorials into a tutorials tab for easy access on the website. Currently there are 353 members of IFNA from 26 countries, but only about 100 are using the website.

- b. Forum update: C. Steinwedel has started a Forum topic called Educator Exchanges for use by people interested in connecting with other educators for exchange visits, sharing, and learning collaborations and activities. She will post information about the new forum topic in the upcoming newsletter.
  - c. Newsletter Update: Members of the committee are encouraged to submit newsletter items to C. Steinwedel for forwarding to J. Bell. Items to be included in the April newsletter so far are: recent webinar success, upcoming webinar for April, online collaboration opportunities via the Educator Exchange forum topic, a link to the Minnesota State upcoming conference next June, and N. Krumwiede will submit an item on how she used the archived webinar in her classroom setting.
5. Agenda Item 3: Teaching Resources Subcommittee: Jane Karpa and Francine Demontigny (not present)
- a. Recruitment of Tool Kit items: S. Eggenberger has sent some videos, which will be forwarded to J. Karpa and F. DeMontigny. They will need to establish clearance for distribution to IFNA members via the website.
  - b. Ownership of tool kit items and teaching resources: The Distribution Agreement was approved by the IFNA Board. S. Eggenberger noted that she had attended the board meeting and that the Board of Directors were very positive about the work of the Education Committee, especially the certificates of attendance for webinars and also the Distribution Agreement. Discussion occurred about the need for potential contributors to have a conversation with their employing universities to allow distribution of these creative efforts. The Distribution Agreement allows IFNA to establish evidence that we have done due diligence in the process and that we have made efforts to be above board in acquiring intellectual property, with gaining permission for us to use the resources.
6. New Business: Needs of the committee
- a. C. Steinwedel announced that future agendas will include log-in details for the online/conference call meeting for easy retrieval and use by committee members.
7. The meeting adjourned after 30 minutes.

Respectfully Submitted, Cynthia Steinwedel