

Minutes: Education Committee of IFNA

December 19, 2013

Present: C. Steinwedel, Donna Curry – Board Liaison; Debbie Zaparoni (facilitator online), L.Kuechle, N. Leibold, D. Huddleston, N. Krumwiede, J. Karpa, F. DeMontigny

Topics of Discussion:

1. Announcements: Many thanks for all the work everyone has done. Kudos to IFNA for initiating the electronic newsletter for members.
2. Minutes from November meeting have been distributed and will be posted to the website.
3. Agenda Item 1: Webinars and Online Offerings Subcommittee Report: D. Huddleston
 - a. Webinar Registrations for groups: D. Huddleston reported that the designation of fee structure, especially if nursing classes are viewing the webinars, is under development at this time.
 - b. Webinars: D. Huddleston noted that past webinars continue to be archived on the IFNA website and can be viewed for a nominal fee by those interested. She noted that the fourth quarter of 2014 webinar will be presented by Sharon Denham. Sharon has relocated to Texas and could not do the webinar for first quarter of the year. The first quarter webinar will be provided by Kathy Knafl, but the date is to be determined. The webinar target date is late January or the first week in February. D. Huddleston will request abstracts for upcoming webinars and is still developing the programs for second and third quarters of 2014. Anyone who wishes to suggest a webinar speaker or who wishes to contribute their own time and material for a webinar should contact Donna Huddleston. C. Steinwedel noted that Janice Bell has forwarded some suggested speakers, so she will send these to the subcommittee.
 - c. Certificates of attendance should be developed for continuing education documentation for webinar attendance.
4. Agenda Item 2: Communications and Organization Subcommittee:
 - a. Bibliography update: C. Steinwedel noted that that the updated bibliography on family nursing education has been distributed to the committee and will be posted on the website for our committee.
 - b. Newsletter: C. Steinwedel noted that the electronic IFNA newsletter, entitled “Global Connections” has begun operations. Janice Bell, N. Krumwiede, S. Denham have taken the lead on the newsletter. Our original idea of a quarterly newsletter has changed into a monthly format. The newsletter will feature the video clips (15 of them) that were made at the IFNC in June. The committee suggested the idea of not posting all of the video clips at once, but rather presenting one per month. J. Karpa noted that this would highlight each video clip without being overwhelming to viewers in terms of time commitment to watch them all. C. Steinwedel will recommend that format. C. Steinwedel asked members of the committee to submit news for the newsletter. Information for the newsletter may be sent to J. Bell, N. Krumwiede, and Debbie Zaparoni as well as

C. Steinwedel. J. Bell has requested feedback on the newsletter. N. Krumwiede discussed the idea of having a chairperson's corner with news, direction of the committee, and requests coming from our committee. Norma and Janice Bell are coordinating the newsletter. The committee discussed the idea of having links to articles on family education and perhaps book reviews. The consensus of the committee was to suggest featuring one video clip each month.

5. Agenda Item 3: Teaching Resources Subcommittee: Jane Karpa and Francine Demontigny.
 - a. J. Karpa noted that the tool kit will be updated, and she has contacted representatives from the Glen Taylor Institute at University of Minnesota Mankato. Discussion ensued regarding development of teaching resources. Francine noted that she has information that she can contribute from her work with fathers. N. Leibold will contribute resources from her web class.
 - b. Ownership of tool kit items and teaching resources: Jane and Francine noted that they are working on a form to document ownership of resources and permission for IFNA to distribute those resources. They will develop the form and seek committee review and later board approval.
6. New Business: No other new business

The meeting adjourned after 45 minutes.

Respectfully Submitted, Cynthia Steinwedel