

Minutes: Education Committee of IFNA

November 19, 2013

Present: (Note: Attendance was limited due to several members attending the Sigma Theta Tau International biennial meeting) S. Denham, N. Krumwiede, L. Kuechle, C. Steinwedel, Donna Curry – Board Liaison

Topics of Discussion:

1. Announcements: Many thanks for all the work everyone has done. C. Steinwedel noted that since no one has stepped forward to chair the committee she will continue in that capacity until further notice.
2. Minutes from October meeting have been distributed and will be posted to the website.
3. Agenda Item 1: Webinars and Online Offerings Subcommittee Report: D. Huddleston and M. Cunha. Report was submitted prior to the meeting.
 - a. Webinar Registrations for groups: D. Huddleston reported that a two-tier webinar registration system will be proposed. The proposal is that individuals will pay \$25 for webinar attendance and groups will pay \$35. However, only those who are registered for the webinars will receive a certificate of attendance. Discussion ensued about how large groups can be. The consensus was that groups of 3 or 4 would be fine, but 10 or more would be more problematic. Will follow this discussion at a future meeting with input from D. Huddleston and M. Cunha.
 - b. Webinars: D. Huddleston announced that the December webinar went well and reminded everyone that the webinars are archived on the IFNA Education Committee website for purchase and viewing by others. The committee is currently soliciting ideas for future webinar speakers, and these suggestions may be made to D. Huddleston.
 - c. Certificates of attendance should be developed for continuing education documentation for webinar attendance. D. Huddleston reported that the certificates are currently being designed. Further discussion concerned the awarding of continuing education units for those in the US who would like them. D. Curry noted that at their institution this is becoming very expensive to provide. The group discussed the feasibility of perhaps affiliation with an organization to provide CEUs or to use just the certificates. For the present we will work towards offering the certificates of attendance.
4. Agenda Item 2: Communications and Organization Subcommittee:
 - a. C. Steinwedel reminded all that the Education Committee Position Statement has been posted on the Committee's IFNA website.
 - b. Bibliography update: C. Steinwedel is working on updating the current bibliography as posted on our website by adding the references from the end of our Position Statement. This is in progress.
 - c. Newsletter: N. Krumwiede reported that on 11/7 she met with Janice Bell and Wendy Looman and also Debbie Zaparoni from IFNA and discussed planning for the newsletter. The purpose of the newsletter is to promote engagement of

members, to facilitate communication of member resources and benefits, and to foster collaboration within IFNA. The original format proposed was quite ambitious, so for now we will be seeing timely news items with a focus on links that take readers back to the IFNA website. The electronic nature of the newsletter will make this possible. The plan is to solicit input from each committee for a simple, monthly newsletter. Our first information from Education Committee included the announcement of the webinars and position statement. News is to be sent to J. Bell. D. Curry noted that all website additions are to be submitted to Debbie Zaparoni. D. Curry commended the Education Committee for taking the lead on the newsletter. J. Bell and D. Zaparoni will be primary people to contact about the newsletter.

5. Agenda Item 3: Teaching Resources Subcommittee: Jane Karpa and Francine Demontigny. Since neither Jane nor Francine were present, there was no report from them. C. Steinwedel discussed updates to the agenda items.
 - a. L. Kuechele announced that the Institute will be held next summer at Mankato in June (6/2 through 6/4/14) and will be similar in format to the pre- and post-conferences at IFNC last June. They will be teaching educators how to implement the family nursing model. This conference will be added to the IFNA website, and IFNA members will be registered at a reduced fee.
 - b. S. Denham with Kathy Anderson and Linda Davis will be working on a U.S. IFNA members survey to be conducted after the first of the year. S. Denham also noted that the new book on family focus in nursing practice (F.A. Davis) will be out in 2014.
6. New Business: S. Denham led a discussion with D. Curry regarding the status of the foundation. S. Denham will contact D. Zaparoni regarding a survey for the IFNA board to be compiled soon.

The meeting adjourned after 45 minutes.

Respectfully Submitted, Cynthia Steinwedel